

**Engineering, Technology, and Computer Science**  
**Assembly of Representatives**  
**Minutes – October 6, 2014**

**Assembly Members Present:** Ali Alavizadeh, Zhuming Bi, Hal Broberg, David Cochran, Barry Dupen, Brenda Groff, Tom Laverghetta, Hongli Luo, Dina Mansour-Cole, Paresh Mishra, Ramesh Narang, Hossein Oloomi, Gyorgy Petruska, Lubomir Stanchev, Guoping Wang, Jin Soung Yoo  
**Guest:** Kim McDonald

**Assembly Member Excused:** Ahmadreza Hedayet

**Call to order**

The meeting was called to order at 12:00 p.m. by Chair Barry Dupen.

**Approval of the Minutes**

The September 15, 2014 minutes were approved as written.

**Report of Presiding Officer – Barry Dupen**

- Cafeteria Survey – A question has been presented by a faculty member that when the survey was created years ago that the faculty member would receive the results and then could share them with the department chair if they wished. Presently a copy is given to the faculty member and the department chair. The Faculty Affairs committee will look at the issue of what each department does and create guidelines for the Cafeteria Survey since there are no guidelines with Document 90-91 10.
- The Student Success Center (Penny and Sarah) will be moving to the Dean's suite. The space they occupy will become a lab. If you have any concerns you can bring it up to the Dean.
- The retirement package offered to faculty states the retirement takes effect December 31, 2014 and they can't be rehired for another month. This could create some issues for departments.

**Associate Dean Kim McDonald**

As a member of the Campus Assessment Council, Kim is asking the Assembly to discuss and consider creating a College Assessment Committee. She did state that the Assembly may want to wait until a new Campus Assessment Director is in place. The college assessment committee would look at the reports, write the feedback and then send to the campus committee. This keeps the assessment at the program and college level instead of a campus committee that may not understand why we structure our assessments the way we do and hopefully would give better feedback to the college and the Dean. This would also help streamline the ABET processes. After discussion, it was decided to table any more discussion until January after an Assessment Director is hired.

**Acceptance of the agenda**

The agenda was accepted and approved.

**Old Business**

**Committee Reports**

- *Curriculum* – Tom Laverghetta  
Two Curriculum documents presented:  
ENGR – Computer Engineering Curriculum Change for CS227+CS228/CS229 - **Approved**

CS – New Course CS229 C/C++ Programming for Electrical and Computer Engineering -  
**Approved**

The Educational Policy and Curriculum committees will meet and give their recommendation regarding combining the two committees at the November meeting.

- *Educational Policy* – Tom Laverghetta will be the CEIT representative and Hossein Oloomi will represent ENGR
- *Faculty Affairs* – No report
- *Nominating* – No report

#### **New Business**

The Dean's 5-year review is this year. Members of the review committee are: Abdullah Eroglu, Chair, Peter Ng (Dept. Chair), James Burg (Dean of Education), Nedra Curry (Staff). The Assembly will submit 2 pairs of 2 names each to the VCAA's office of which the Vice Chancellor will select one name from each. Group 1 is Michelle Parker, Tom Laverghetta and Group 2 is Ramesh Narang and Dina Mansour-Cole.

#### **The general good and welfare of the College**

With the split of the Engineering department next year, the Assembly representation will change according to Article V, Section 2 of the ETCS Constitution.

#### **Adjournment**

The meeting was adjourned at 12:52 p.m.

**Next meeting - November 3, 2014 in ET 206 at 12 p.m.**