

**Engineering, Technology, and Computer Science**  
**Assembly of Representatives**  
**Minutes – September 19, 2011**

**Assembly Members Present:** Bob Abel, Mohammad Alhassan, Zhuming Bi, Dong Chen, Todor Cooklev, Barry Dupen, Abdullah Eroglu, Yuan Jiang, Paul Lin, Dina Mansour-Cole, D. J. Marshall, David Momoh, Michelle Parker, Gyorgy Petruska, Lubomir Stanchev, Jin Soung Yoo,

**Assembly Member Unexcused:** Michael Fruchey

**Call to order**

The meeting was called to order at 12:02 p.m. by Interim Presiding Officer D J Marshall.

**Approval of the Minutes**

The April 4, 2011 minutes were approved as written.

**Report of Interim Presiding Officer**

D.J. Marshall reported that there is still one outstanding issue from last year which needs to be worked out with the Dean, which is to resolve the issue of unlimited printing in the ETCS labs.

**Acceptance of the agenda**

The agenda was accepted and approved.

**Old Business**

MCET has decided to do Student (Course) Evaluations online through Blackboard/Excel. D. Mansour-Cole reported that the Campus Course Evaluation report will not be completed until December. M. Parker has the current Course Evaluation survey on Blackboard which she uses for her online courses.

**Committee Reports**

No committee reports.

**New Business**

***Election of the 2011-2012 officers:***

The following people were nominated, voted on and elected to serve the ETCS Assembly for the 2011-2012 year:

**Chair:** D. J. Marshall

**Vice-Chair:** Dina Mansour-Cole

***Appointment of 2011-2012 Secretary***

The Assembly members voted to appoint Judy Baker as the secretary for 2011-2012.

***2011-2012 Calendar Approval***

The meeting dates and times were approved by the Assembly. See attached document.

***Committee Lists***

The following Assembly members volunteered to serve on Assembly committees.

***Educational Policy Committee:*** Michelle Parker (CEIT) Jin Soung Yoo (CS), D J Marshall (MCET)

*Faculty Affairs Committee:* David Momoh (CEIT), Dong Chen (ENGR), Michael Fruchey (MCET), Yuan Jiang replaces Deandra Travis (OLS)

*Nominating Committee:* Paul Lin (CEIT), Abdullah Eroglu (ENGR), D J Marshall (MCET), Bob Abel (OLS)

*ETCS Faculty Awards Selection Committee:* CEIT, CS, ENGR will elect representatives from their departments to serve a three year term (2011-2014). Dina Mansour-Cole will complete Linda Hite's term (2009-2012).

Each committee will select a Chair. See attached document for entire committee list.

### **The general good and welfare of the College**

#### **Adjournment**

The meeting was adjourned at 12:32 p.m.

#### **Next meeting**

**October 3, 2011 in ET 131 at 12 p.m.**