



# INDIANA UNIVERSITY-PURDUE UNIVERSITY FORT WAYNE

## INFORMATION TECHNOLOGY POLICY COMMITTEE

### MINUTES OF THE MEETING OF SEPTEMBER 10, 1998

Walt Branson called the fourteenth meeting of the Committee to order at 9am in ET206. Other members present: Susan Hannah, Al Pugh, Judie Violette, Jim Ferguson, Marge Kimble, Pat Erdman, Rich Manalis, Jack Dahl, Jim Jones, Mary Schoeler. Absent: Frank Borelli, Ben Christy, Chuck Newman, Mark Franke. Guests present: Mark Keen, Ivy Tech

- New Members and New Co-Chairs** New members replacing Steve Hollander's representation of the CUAS were welcomed. Pat Erdman of Nursing will serve as chair of the academic computing committee for Fall Semester and Marge Kimble will serve as co-chair of that committee for the full year. The meeting was called to order in ET 206 at 9:00 am. Walt Branson, explained there was no printed agenda and that he had asked Susan Hannah to serve as chair. Hannah, in the spirit of hearing of the academic committee's new co-chair arrangement, said that she would like to share the responsibility for chairing the committee with Branson. So it was decided that Branson and Hannah will co-chair the ITPC taking turns running the meeting. The turn fell to Branson to conduct this meeting.
- Budgetary Affairs re: Use of Student Technology Fee** It was reported that additional correspondence was received from the Budgetary Affairs Subcommittee in response to the response sent to them from their previous memo making recommendations as to the spending priorities being addressed by this committee with the Student Technology Fee. The discussion ensued on how it could be better communicated to illustrate that the ITPC is still working on the completion of the original commitments to students and then when that is done will move on to funding other needs. It was suggested that a concrete list of computing facilities with a classification assignment (open, limited-use, closed) and funding stream be developed that could be used to illustrate the different facilities. Mary Schoeler and Susan Hannah will work on compiling this list for use by the committee.
- Approval of Minutes** Minutes from the previous meeting (submitted by Steve Hollander) were approved. [Mary Schoeler having previously volunteered to fill Steve's secretary role—took minutes for the current meeting].
- Academic and Administrative Committee Reports** Pat Erdman of CUAS reported that it will work on the committee's draft of the Academic Computing Strategic Plan over the coming weeks to be submitted at the next meeting.
- Jim Ferguson reported that ADCAC will be meeting 9/15 to work on completing the administrative piece of the strategic plan. It was urged by the committee that they try to complete something for the next ITPC meeting.

**Mac Sub-  
committee  
Report**

Al Pugh provided an update by passing out a handout containing a revised "Statement of Computational Diversity" and a "Request for Macintosh Funding" to the committee. The discussion leapt forward to Al's recommendation that allocation of funds for the replacement of neglected Macintosh user's be acted on pronto. The need to update and cross-reference with previous lists was noted by the committee. Al offered to construct an updated list by priority for each school.

Dr. Hannah noted that when an institution develops a computer replacement plan/schedule this type of emergency action becomes unnecessary and that typically this does not require spending greater funds over the same period of time.

Then a motion was made, seconded, and won unanimous support to, "Address the issue of replacement computers for the neglected Macintosh users as a priority issue from whatever funding source can be identified."

**Computational  
Diversity**

The subject turned to the "Computational Diversity" draft put together by Al for the Macintosh Subcommittee. Al explained that over forty people had input on the statement and that the outrage of some Macintosh users caused him to revise the previous version of the "Statement of Computational Diversity." It was noted that the new language used is "fuzzy" leaving it unclear for users as to what they can or cannot expect the University to provide. Al reported that he felt he had to change the previous draft of the statement because it was necessary to reassure the nervous that being diverse is okay.

Discussion ensued whether this was reflective of the direction the ITPC wants to go. It was suggested that ITPC members take this document back to their respective constituents and ask for input.

It was also mused where this document will fit in--is it an operating policy, is it part of the strategic plan, what about the detail included? Al, explained he tried to keep the detail level down if it was to be a policy or part of the strategic plan. Hannah said that a level of detail is needed for the strategic plan as the plan should describe "where we want to go" and "how we will get there."

**Y2K Sub-  
committee  
Report**

Al Pugh provided the update that the Y2K committee is continuing its work. Gary Steffen is working with West Lafayette. The embedded systems are 97% complete due to Physical Plant and Purchasing work. The network is fine but that there are hardware issues for old PC's (under Pentium level). SIS is in the works. Mac hardware is no problem, Unix hardware is not problem. Issues will be with older software programs. A faculty flyer will go out later and a website with information will be available. Network software will be offered that will test a PC upon logon to the network.

**Other**

Mary Schoeler reported that the JumpStart student e-mail training is underway. Promotion had been beefed up because of this committee's recommendation. Several committee members commented they had seen the promotions. Students who are coming are pleased. Pat Erdman reported that she is having one of the instructors present to her entire class.

- Next Meeting** The Committee agreed to meet next on Thursday, October 15<sup>th</sup>, 9am - 10:30 in ET206. Members should submit agenda items to the chair.
- Adjournment** Adjournment occurred, but the secretary failed to note the time.

**To Do**

- ❑ Discuss Branson report on keeping students aware that they are paying a Technology Fee
- ❑ Consider draft Service Level Agreement for C&DP Operations
- ❑ Continue to track planning related to IPFW's WWW presence
  - ⇒ Discuss results of AOC discussion of deans'/directors' plans for WWW use, especially in distance-education initiatives
  - ⇒ Follow up on implementation of report of ITPC subcommittee on IPFW's WWW presence, adopted by the Committee 1/16/98
- ❑ Discuss Ferguson report on possible IPFW-ISP agreement(s)
- ❑ Await discussions by the academic and administrative user committees and other constituencies:
  - ⇒ HelpDesk SLA
  - ⇒ Retention period for LAN bulletin-board messages
  - ⇒ Imaging system
  - ⇒ Academic and administrative components of an information-technology strategic plan
- ❑ Remain in contact with the Mac and Y2K subcommittees
- ❑ Develop policy/procedure on expenditure of campus information-technology funds other than those from the Technology Fee and special state appropriation
- ❑ Spend \$250,000 in state technology funds by spring 1999
- ❑ Consider wisdom/means of charging users for some printing, esp. from library sources

Distribution  
Members  
Guests