



INDIANA UNIVERSITY-PURDUE UNIVERSITY FORT WAYNE

INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF OCTOBER 15, 1998

Dr. Susan Hannah called the fifteenth meeting of the Committee to order at 9:00 in ET206. Other members present: Susan Hannah, Judie Violette, Mike Stockstill, Frank Borelli, Jack Dahl, Bob Kostrubanic, Mike Mourey and Mary Schoeler. Absent: Walt Branson, Mark Franke, Jim Ferguson, Al Pugh, Marge Kimble, Jim Jones, Rich Manalis, Pat Erdman and Chuck Newman. Guests present: Kevin Browne and Frank Guzik.

- Approval of Minutes** Minutes from September 10 (submitted by Mary Schoeler) were approved.
- Welcome** Bob Kostrubanic was welcomed as the new Director of C&DP Services.
- IPFW Web Guidelines Approved** It was announced that this committee's adaptation of the Purdue Executive Memorandum C-42 for local use (referred to as "IPFW Web Guidelines") which was taken to the Executive Cabinet for review, is now approved.
- OASIS** Kevin Browne, Registrar, and Frank Guzik, Admissions, provided the committee with a computer demonstration of the OASIS (Online Access to the Student Information System). This project was funded by the Lilly Foundation and the first phase made available to students on October 1. The product provides students access to view their student records through a secure web-based interface. Passwords and instructions were e-mailed to the 4,800+ students with active IPFW e-mail accounts. Many students have already gotten on the system, changed their passwords and viewed their student records. Future plans will add functionality to the product. The committee expressed their desire to over time see the hours of service expanded and to provide students a way to view their entire transcripts rather than term by term.
- Student Web Publishing Space** Mary Schoeler, C&DP Services, provided the committee with an update on the addition of Web publishing space for students and official student organizations. This project was completed October 1; it's one of the components of a suite of Internet resources developed for IPFW students as a part of the implementation of the Student Technology Fee. Students are presented with the recently approved Web Guidelines before they activate their web space to guide their behavior in the use of this resource.
- Electronic Reserves** Judie Violette, Library, provided a demo of the new Reserve Express, an electronic reserve project which is nearing completion. This service provides reserve documents (journal articles, book chapters, etc.) via a Web-based interface. Students will log on with a course identifier and course password and be able to access items placed on reserve by their instructors. The convenience of this service was very evident. Two issues, 1) copyright permission and 2) the impact on printing costs, were commented on as

important issues to monitor and address.

Computational Diversity

Pat Erdman brought back feedback from the Academic Computing committee in the form of a revised draft of the Computational Diversity document originally authored by Al Pugh. The suggestions were discussed and agreed to in principle. The suggested changes require the ITPC to provide definition to the “fuzzy” terms of *standard protocols*, *reasonable support*, and *non-standard resources*, and to provide an appeal process to schools/departments.

Bob Kostrubanic explained that he had determined that we not only need a process but a paradigm shift. He said it was his goal to define the core C&DP services and any existing additional negotiated services along with a process which would provide a method for requesting services beyond those.

The issue of planning for and providing support for grant-funded was raised by Jack Dahl. Kostrubanic, expressed his expectation that C&DP should be included as the “architect of network impact” when these types of projects are developed to estimate impact and costs for these types of projects.

The committee agreed that work on articulation should begin with a subcommittee and return with recommendations to this committee. Dr. Hannah volunteered herself, Pat Erdman and a representative of C&DP Services (Mike Mourey) to begin this work and come back with recommendations.

Y2K

Al Pugh was absent. But on his behalf, it was reported by Dr. Hannah that the faculty flyer is almost ready to go out – and the expectation is that the software that will test hardware upon logging onto the network should be made active soon after the flyer is distributed.

Strategic Planning

Both the Academic and Administrative computing subcommittees report that they expect to have something to distribute by the next ITPC meeting.

Following up on a request from Dr. Hannah from last month’s meeting, handouts were provided by Mary Schoeler of C&DP Services covering the student technology fee project work plans/budgets, along with departmental/school lab lists and open-access labs list. As time was running short, it was recommended these be reviewed for next time in relationship to the strategic plan.

The substance of what the plan should look like was discussed briefly. Dr. Hannah explained that the word “strategy” is a military term denoting that one has a target but also a plan for hitting that target. No one should get hung up on the details at this point – but examples are appreciated.

Distance Education Work Group

Dr. Hannah provided a handout of the recently formed Distance Education Work Group and asked that everyone review it for discussion at the next meeting. Dr. Hannah offered that she believes that the role of faculty will be very different in the next century: more work and new skills will be needed.

Next Meeting

It was agreed that from here forward, this school year’s meetings are scheduled for the third Thursday of the month. So, mark your calendars: November 19th, 9 am to 10:30 am; December 17th, 9am to 10:30 am, etc.

Adjournment The meeting adjourned at 10:30 am.

To Do

- ❑ Discuss Branson report on keeping students aware that they are paying a Technology Fee
- ❑ Consider draft Service Level Agreement for C&DP Operations
- ❑ Continue to track planning related to IPFW's WWW presence
 - ⇒ Discuss results of AOC discussion of deans /directors plans for WWW use, especially in distance-education initiatives
 - ⇒ Follow up on implementation of report of ITPC subcommittee on IPFW's WWW presence, adopted by the Committee 1/16/98
- ❑ Discuss Ferguson report on possible IPFW-ISP agreement(s)
- ❑ Await discussions by the academic and administrative user committees and other constituencies:
 - ⇒ HelpDesk SLA
 - ⇒ Retention period for LAN bulletin-board messages
 - ⇒ Imaging system
 - ⇒ Academic and administrative components of an information-technology strategic plan
- ❑ Remain in contact with the Mac and Y2K subcommittees
- ❑ Develop policy/procedure on expenditure of campus information-technology funds other than those from the Technology Fee and special state appropriation
- ❑ Spend \$250,000 in state technology funds by spring 1999
- ❑ Consider wisdom/means of charging users for some printing, esp. from library sources

Distribution
Members
Guests