



Indiana University-Purdue University Fort Wayne

INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF APRIL 15 , 1999 (amended)

Walt Branson called the twentieth meeting of the Committee to order at 9:05 in ET206. Other members present: Frank Borelli, Jack Dahl, Jim Ferguson, Mark Franke, Susan Hannah, Jim Jones, Marge Kimble, Bob Kostrubanic, Rich Manalis, Jim Moore, Mike Mourey, Al Pugh, Mary Schoeler, Joe Schroeder, Mike Stockstill, and Judie Violette.

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| Selection of New Secretary and Approval of Minutes | Jack Dahl accepted a draft to become the taker of the minutes. Mark Franke volunteered to serve as a backup.
Minutes from the March 18 meeting (submitted by Mary Schoeler) were approved. |
| Y2K Upgrades | Jack Dahl reported that the installation of pc's formerly in computer labs has begun. Several have been installed in student affairs offices and potential users in financial affairs are being identified. Replacements that will involve new purchases will also start soon. |
| Distance Education Task Force Report | The software selection committee has been holding open sessions for review and evaluation of vendor products and will make a recommendation to DECCO by April 30. Finalists are being interviewed for the instructional designer position, and arrangements are being made for occupying the designated room in Kettler. An open house and an invitation for project submission are being planned for this fall. |
| Review of WWW Taskforce Report | The report was delayed until the May meeting. |
| Mission Statement Review | The committee approved the current mission statement with a small change in the wording of one statement. |

**Student
Technology Fee
Report**

The 6-24-97 policy for use of student technology fee funds was distributed, along with a report on accomplishments for 98-99. The large increase in expenses for student consultants was reported to be the result of opening the Science Building lab, expanding services in the library, expanding support hours, and support related to the new labs in Neff. Plans for use of the funds for next year were also reviewed and approved.

Bob Kostrubanic described the intended survey of usage of computer labs. The intention is to improve usage of space. Several committee members also expressed an interest in consolidating open labs to save on student consulting costs. The original goal of providing one computer station for each 30 students will be reached when the new lab in Walb is opened.

**Network
Backbone
Project**

The current schedule for completing the installation of the backbone and related equipment calls full implementation of the switches by June 30. All buildings are scheduled for connection to the new backbone by December 31.

New Business

Needs for a student bulletin board were described. The only current service is via newsgroups. A custom screen saver for messages was seen as a possible alternative, but the last time this was attempted, it was a problem in terms of increasing network traffic. Investigation of possible solutions will continue.

Mike Stockstill raised the question of whether student technology fee funds could be used to support the new computer lab in Warsaw. The lab is open for student use most hours of most days, and the standard suite of software has been installed. Support is being sought for recovery of some capital costs, as well as costs related to providing internet access. The committee unanimously endorsed the use of student technology funds for support of this lab in proportion to the time it is used as an open lab.

The current backlog in programming for SIS was described briefly. ITPC will be asked to help in setting priorities.

Next Meeting

The next meeting is May 20, 9:00-10:30 a.m. in ET 206.

To Do

Discuss Branson report on keeping students aware that they are paying a Technology Fee

Continue to track planning related to IPFW's WWW presence and implementation of report of ITPC subcommittee on IPFW's WWW presence, adopted by the Committee 1/16/98

Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.

Develop policy/procedure on expenditure of campus information-technology funds other than those from the Technology Fee and special state appropriation

Review reports related to current projects: Student secure logon

Conversion of kiosks in library lounge from e-mail to full software

Receive Strategic Plan Action Plans from AOC, ACITAS, ADCAC, DECCO.

Distribution

Members

Guests

Glossary of Other Committees (98-99 membership shown)

ACITAS – Academic Computing and Information Technology Advisory Subcommittee

Marge Kimble (Co-chair), Jim Moore (Co-chair), Judie Violette, Kathy Trier, Robert Murray, Bob Barrett,

Linda Meyer, Mike O'hear, Mary Schoeler, Doug Coutts, Karen Wakley, Tom Guthrie, Rachelle Darabi, and Hal Broberg

ADCAC – Administrative Computing Advisory Committee

Jim Fergusion (Chair), Donna Bialik, Dave Danielson, Ruben Garcia, Frank Guzik, Bill Ludwin, John Rees, Doug Neitzel, Nancy Hobbs, and Bob Kostrubanic

AOC – Academic Officers Committee

Ben Christy, Jeanette Clausen, Van Coufoudakis, Jack Dahl, Susan Hannah, Jim Jones, Ahmad Karim, Bob Kostrubanic (guest), David Legg, Bill Ludwin, David McCants, Al Pugh, Steve Sarratore, Mike Stockstill, and Judie Violette

DECCO – Distance Education Coordinating Committee

Susan Hannah, Mike Stockstill, Kevin Browne, Bob Kostrubanic, Judie Violette, Jeanette Clausen, Jack Dahl, Deb Conklin, Carol Isaacs, Ken Balthaser, and Al Pugh

SIS Shared User Group

Mark Franke (Chair), Kevin Browne, Bob Zellers, Frank Guzik, Ruben Garcia, John Rees, Jane Loomis, Jim Moore, Pam Michalec, Carol Isaacs, and Patrick McLaughlin