



## Indiana University-Purdue University Fort Wayne

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### INFORMATION TECHNOLOGY POLICY COMMITTEE

#### MINUTES OF THE MEETING OF SEPTEMBER 16 , 1999

Susan Hannah called the twenty-second meeting of the Committee to order at 9:00 in ET206. Other members present: Walt Branson, Jack Dahl, Jim Ferguson, Mark Franke, Marge Kimble, Bob Kostrubanic, Rich Manalis, and Al Pugh, Michael Stockstill, and Judie Violette.

#### **Approval of Minutes**

Minutes from the June 17 meeting were approved.

#### **Status Reports**

**Y2K Upgrades:** Jack Dahl reported that further progress has been made toward completion of the Y2K project and distributed a summary prepared by IT Services. Most machines for which funding was provided have been installed, and about 17 computers are yet to be replaced through upgrades or purchase. The final category is verification of machines being used off campus.

The bursar voice response system has also been found to be non-compliant and will be replaced by early December. SIS servers have also been found to be non-compliant and will be replaced or upgraded.

**Library 24-hour Access:** The library 24-hour access service has been implemented and is being used by 3-4 students per night after regular hours.

**Student Log-on:** The student log-on project has been implemented for use on a voluntary basis. It is scheduled for mandatory use beginning October 1. Problems with faculty access in the labs were reported, and they will be resolved. About 5300 current students have active e-mail accounts, and about 2700 have active lab accounts.

#### **Update on Current IT Services Projects**

Bob Kostrubanic distributed a report on various projects and provided an overview of the report. He also mentioned the successful use of the project coordination process, led by Greg Justice.

He also reported that recent network problems will require funding to resolve, primarily through accelerating the conversion to fast Ethernet connections.

**Two-Year  
Technology and  
Equipment  
Plans**

Susan Hannah distributed the Technology Fund Priorities list for 1999-2001 that had been reviewed with the committee at the last meeting. She also distributed the form being used by the deans to identify items and priorities within academic affairs. Members were asked to provide comparable information on behalf of the constituent committees. The committee chairs will then meet to develop a recommendation for ITPC consideration. Susan Hannah will convene the group, and Walt Branson will also attend.

The committee briefly discussed guidance that could be given to the subcommittee, generally endorsing the ideas of giving priority to desktop upgrades and to reserving some funds for allocation later in the biennium. Some funds were also to be used for infrastructure upgrades. Second year expenses for the first three items were also to be included in the plan since only first-year expenses have already been addressed.

Library needs for programming services were also identified as an overlooked area. Judie Violette was encouraged to seek membership on ADCAC in order to bring this need to the attention of the group.

**New Business**

Mark Franke reported on the initial implementation of drop-add via OASIS during the first week of fall classes. About 400 students took advantage of the service. Admission processing and Web-based credit card payment processing are both in the planning stages.

**Next Meeting**

The next meeting is October 21, 9:00-10:30 a.m. in ET 206.

Preliminary agenda items are:

Voice Response Registration Discussion - Mark Franke

ACITAS initial meeting report - Marge Kimble

IT Services Strategic Plan - Bob Kostrubanic

**Future Meeting  
Schedule**

Future meeting dates are shown below, with the time scheduled to be 9:00-10:30 a.m. in ET 206.

November 18, December 16, January 20, February 17, March 16, April 20, May 18, and June 15

### **To Do**

Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.

Develop policy/procedure on expenditure of campus information-technology funds other than those from the Technology Fee and special state appropriation

Review reports related to current projects:

Y2K-related replacements of desktop, lab, and other computers

Increase in CICS hours

Possible relocation of mainframe services to West Lafayette

Implementation of network inventory software

### Distribution

Members and Guests

### Glossary of Committees

#### *ITPC - Information Technology Policy Committee (99-00 membership)*

Susan Hannah (Co-chair), Walt Branson (Co-chair), Frank Borelli, Jack Dahl, Jim Ferguson, Mark Franke, Jim Jones, Marge Kimble, Bob Kostrubanic, Rich Manalis, Al Pugh, Joe Schroeder, Michael Stockstill, Judie Violette

#### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee (99-00 membership)*

Marge Kimble (Chair), Hal Broberg, Bob Kostrubanic (ex officio), Daniel Liang, David May, Linda Meyer, Jim Moore, Ed Moritz, Robert Murray, Mark Myers, Mike O'Hear (ex officio), Kathy Trier, Judie Violette, and Karen Wakley, plus a distance education representative to be named.

#### *ADCAC – Administrative Computing Advisory Committee (99-00 membership)*

Jim Ferguson (Chair), Donna Bialik, Dave Danielson, Mark Franke, Ruben Garcia, Frank Guzik, Nancy Hobbs, Bob Kostrubanic, Bill Ludwin, Doug Neitzel, and John Rees.

#### *AOC – Academic Officers Committee (99-00 membership)*

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Van Coufoudakis, Jack Dahl, Jim Jones, Bob Kostrubanic (guest), David Legg, Bill Ludwin, David McCants, Al Pugh, Steve Sarratore, Dean Stanley, Mike Stockstill, and Judie Violette

#### *DECCO – Distance Education Coordinating Committee (99-00 membership)*

Susan Hannah (chair), Pat Ashton, Kevin Browne, Jeanette Clausen, Deb Conklin, Jack Dahl, John Fitzgerald, Carol Isaacs, Bob Kostrubanic, Al Pugh, Mike Stockstill, and Judie Violette

#### *SIS Shared User Group*

Mark Franke (Chair), Kevin Browne, Ruben Garcia, Frank Guzik, Carol Isaacs, Jane Loomis, Patrick McLaughlin, Pam Michalec, Jim Moore, John Rees, and Bob Zellers