



# Indiana University-Purdue University Fort Wayne

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## INFORMATION TECHNOLOGY POLICY COMMITTEE

### MINUTES OF THE MEETING OF APRIL 20, 2000

Susan Hannah called the twenty-eighth meeting of the Committee to order at 9:00 in ET206. Other members present: Frank Borelli, Jack Dahl, Jim Ferguson, Mark Franke, Marge Kimble, Bob Kostrubanic, Scott Lazoff, Al Pugh, Mike Stockstill, and Judie Violette.

#### **Approval of Minutes**

Minutes from the March 18 meeting were corrected and approved.

#### **SCT/Banner Update**

Mark Franke reported that the final proposal is nearly finished. Oracle will have to be licensed directly by IPFW. The proposal will be distributed for review soon and still shows significant savings for the campus. The decision to migrate to Banner may have to be made before the next ITPC meeting.

Based on plans for migration to Banner, the OnCourse module of Plus2000 will not be implemented. The remaining efforts required for implementation, plus the changes involved in migration to Banner, would create confusion among the users.

Frank Borelli reported that the target date for conversion is still an issue, especially for financial aid processing. Web for Faculty is still intended for implementation soon. User offices are generally resigned to the plan, recognizing that another conversion will be needed in just a few years.

#### **Technology in the Classroom**

The faculty survey has generally endorsed the direction of placing equipment in a selected set of classrooms. Some of the rooms need updated lighting controls, and the cost of this change is being estimated. Implementation will take place as part of the broader plan to allocate state technology funds for the upcoming year. This plan is to be an agenda item for the May 18 meeting. The allocation principle approved by ITPC is summarized below:

20% for desktop replacement

10% for an emergency reserve

30% for infrastructure, including licensing costs

40% for projects, with priority given to campus-wide projects, then unit projects

**Bibliographic Software**

Bob Kostrubanic distributed a summary of plans for implementing the Endnote Software package recommended by ACITAS. Funding will be identified using current ITServices and State Technology funds. Classes for users of the software will be added to the "Short Courses" series that is offered by ITServices. The software will also be offered through the Jump Start program. ITPC approved the plan.

**Review of Information Technology Strategic Plan**

ITPC reviewed the elements of the Strategic Plan and assigned sections to members/groups for subsequent reports on progress made during the year:

- I.A. IT Services and Student Government
  - I.B. Library and ITServices
  - I.C. SIS Shared User Group, plus Transitional Studies, Career Services, and Student Government
  - I. General: Student Government is invited to identify unmet needs.
  - II.A. AOC and ITServices
  - II.B. Bill Baden and the "Local Service Providers" (e.g. Deb Sowards, Sam Birk)
  - II.C. CELT, DECCO, and ACITAS
  - II.D. System is in place
  - III.A. SIS,
  - III.B. ?
  - III.C. SIS and ADCAC
- Discussion is to continue at the May meeting with the "Supporting the Institution" section. Bob Kostrubanic also distributed a document summarizing ITServices contributions to achieving the goals of the plan.

**Review of ITServices Strategic Plan**

Bob Kostrubanic presented Working Draft #2 of the ITServices Strategic Plan. Review of the plan is a future agenda item for ITPC.

**Announcements and Progress Reports**

Three alternatives are being reviewed as replacements for ccMail. Judie Violette and Bob Kostrubanic will look at IU arrangements for limits on printing and will prepare a recommendation for ITPC consideration.

**Future Agenda  
Items**

For the next meeting

Update on SCT/Banner Migration Plan

Report on uses of 99-00 State Technology Funds and Plans for allocating 2000-01 funds

Identify remaining report assignments for reviews of the Information Technology Strategic Plan

Review of ITServices Strategic Plan

Report on uses of 99-00 State Technology Funds

For a future meeting

Plans for migration to a new e-mail system.

Limits on free printing and charges for printing beyond the limit

Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.

Further increases in CICS hours

Implementation of network inventory software

Implementation of the Campus Pipeline system

**Next Meeting**

The next meeting is May 18, 9:00-10:30 a.m. in ET 206.

**Future Meeting  
Schedule**

The final 99-00 meeting is scheduled for June 15, 9:00-10:30 a.m. in ET 206.

Distribution

Members and Guests

## Glossary of Committees

### *ITPC - Information Technology Policy Committee (99-00 membership)*

Susan Hannah (Co-chair), Walt Branson (Co-chair), Frank Borelli, Jack Dahl, Jim Ferguson, Mark Franke, Jim Jones, Marge Kimble, Bob Kostrubanic, Scott Lazoff, Rich Manalis, Al Pugh, Joe Schroeder, Michael Stockstill, Judie Violette

### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee (99-00 membership)*

Marge Kimble (Chair), Hal Broberg, Bob Kostrubanic (ex officio), Daniel Liang, David May, Linda Meyer, Jim Moore, Ed Moritz, Robert Murray, Mark Myers, Mike O'Hear (ex officio), Kathy Trier, Judie Violette, and Karen Wakley, plus a distance education representative to be named.

### *ADCAC – Administrative Computing Advisory Committee (99-00 membership)*

Jim Ferguson (Chair), Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Bob Kostrubanic, Bill Ludwin, Doug Neitzel, and John Rees.

### *AOC – Academic Officers Committee (99-00 membership)*

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Van Coufoudakis, Jack Dahl, Jim Jones, Bob Kostrubanic (guest), David Legg, Bill Ludwin, David McCants, Al Pugh, Steve Sarratore, Dean Stanley, Mike Stockstill, and Judie Violette

### *DECCO – Distance Education Coordinating Committee (99-00 membership)*

Susan Hannah (chair), Pat Ashton, Kevin Browne, Jeanette Clausen, Deb Conklin, Jack Dahl, John Fitzgerald, Carol Isaacs, Bob Kostrubanic, Al Pugh, Mike Stockstill, and Judie Violette. Also Ed Moritz and Carol Sternberger as Distance Education Subcommittee representatives.

### *SIS Shared User Group*

Mark Franke (Chair), Kevin Browne, Frank Guzik, Carol Isaacs, Jane Loomis, Patrick McLaughlin, Pam Michalec, Jim Moore, and John Rees.