



INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF MAY 17, 2001

Susan Hannah called the thirty-eighth meeting of the Committee to order at 9:00 in ET206. Other members present: Walt Branson, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Al Pugh, and Judie Violette.

Approval of Minutes

Minutes from the April 19 meeting were approved.

DS3/VIC Upgrade

Bob Kostrubanic reported that Verizon is preparing a contract proposal and that we plan to accept the proposal.

Report from the Portals Review Group

The group has not been able to find other campuses that could demonstrate actual results related to implementing a portal system. Many campuses are considering portals and are enthusiastic about the concept, but high maintenance costs are a growing concern. Student response has been reported to be very positive.

The ITPC consensus was that the Web Advisory Committee should be a forum for improving our web site and growing it over time. The group has held its first meeting, focusing on planning for design and usability. Priority is to be given to the home page, then to enrollment services (including departments and programs), and then to community features, current students, and employees. There are likely to be policy implications that will be referred to ITPC with recommendations.

Service Level Agreements

Bob Kostrubanic distributed Service Level agreement documents, including a Summary and a Status Report which showed lists of completed agreements, agreements under discussion, and agreements to be considered. The agreement for the Executive Classroom was also distributed as a sample. A draft of "Guidelines for Installation and Software Upgrade on Student-Access Lab Servers" was also distributed.

Campus Pipeline Usage Walt Branson reported that the advertising associated with the system is not necessarily an issue. However, the system itself may not be an improvement which justifies an investment of resources. ITPC members generally agreed that creating a portal through Campus Pipeline should be low priority. After further discussion, the ITPC approved a motion recognizing that the campus was not ready to implement Campus Pipeline and endorsing a decision to allow the contract to lapse.

Packet Shaper/Sniffer Software "Packet shaper" is the preferred term. ITS will prepare a draft of a public statement about the purpose for installing this kind of software. The result will be a system that does not block software like Napster but instead sets priorities for network traffic according to the type of traffic.

Other Items Bob Kostrubanic reported that remote access is now available using network passwords.

Meeting Schedule for 2001-02 The schedule of meetings for 2001 - 2002 has been established. Meetings will be 9:00 - 10:30, in ET 206, on the following dates:

September 20	January 17, 2002
October 18	February 21
Nov. 15	March 21
Dec. 20	April 18
	May 16
	June 20

Future Agenda Items For a future meeting

- Review of IT Services Strategic Plan and progress
- Update on SCT/Banner Migration Plan
- Report on Saturday lab hours and costs
- Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.
- Implementation of network inventory software
- Report on the extension of Walb lab hours

Glossary of Committees (2000 - 2001 memberships)

ITPC - Information Technology Policy Committee (00-01 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Frank Borelli, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Scott Lazoff, Al Pugh, Judie Violette, John Wellington, the Executive Director of Continuing Studies, and ACITAS representative Marge Kimble.

ACITAS – Academic Computing and Information Technology Advisory Subcommittee (00-01 membership)

Marge Kimble (chair), Greg Anderson (ex officio), Hal Broberg, George Bullion, Marcia Dixson (ex officio), John Erpelding, John Fitzgerald (ex officio), Bob Kostrubanic (ex officio), David May, Linda Meyer, Ed Moritz, Robert Murray, Mark Myers, Kathy Trier, and Judie Violette, plus a distance education representative to be named.

ADCAC – Administrative Computing Advisory Committee (00-01 membership)

Jim Ferguson (Chair), Donna Bialik, Kevin Browne, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Bob Kostrubanic, Bill Ludwin, Doug Neitzel, John Rees, and Cathy Spieth and the Director of Financial Aid.

AOC – Academic Officers Committee (00-01 membership)

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Debbie Conklin (interim), Van Coufoudakis, Jack Dahl, Carl Drummond, Jim Jones, Bob Kostrubanic (guest), Bill Ludwin, David McCants, Al Pugh, Judie Violette, John Wellington.

DECCO – Distance Education Coordinating Committee (00-01 membership)

Sam Birke, Kevin Browne, George Bullion, Deb Conklin, Jack Dahl, Marcia Dixon, John Fitzgerald, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Al Pugh, Deb Sowards, Mike Stockstill, and Judie Violette. Also Pat Ashton, Ed Moritz, and Carol Sternberger as Distance Education Subcommittee representatives.

SIS Banner Steering Committee (former Shared User Group) (00-01 membership)

Mark Franke (Chair), Kevin Browne, Frank Guzik, Laurie Herbrand, Carol Isaacs, Bob Kostrubanic Jane Loomis, Patrick McLaughlin, Pam Michalec, Jim Moore, and John Rees, and the Director/Associate Director of Financial Aid.

Distance Education Subcommittee (00-01 membership)

Mark Myers (Chair), Pat Ashton, Hal Broberg, George Bullion, Tony Cardenas (ex officio), Jack Dahl (ex officio), John Fitzgerald (ex officio), Linda Meyer, Carol Sternberger, Deb Conklin (ex officio), Linda Taylor (ex officio), Judie Violette.

Web Advisory Committee (00-01 membership)

Marge Kimble (ACITAS Representative), Judie Violette (ITPC Representative), ____ (Student Representative), ____ (ITS Representative), Bart Tyner (Web Manager), ____ (ADCAC Representative), ____ (ITPC Representative), ____ (SIS/Enrollment Management Representative).