



INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF OCTOBER 16, 2003

Susan Hannah called the fifty-fourth meeting of the Committee to order at 9:00 in ET 206. Other members present: Walt Branson, Deb Conklin, Jack Dahl, Mark Franke, Bob Kostrubanic, Edna Neal, Judie Violette, and Gerard Volland.

Approval of Minutes

Minutes from the June 19 meeting were approved.

Membership Update

Tiff Adkins will be replacing Marge Kimble as the ACITAS representative to ITPC.

Status Report on the Laptop Project

Bob Kostrubanic reported that the Dell and HP agreements for discounted purchases are being publicized. There are no current plans for a university-based program beyond the pilot programs in which hand-held computers were provided to students in a few classes. The pricing available in the agreements is usually better than even the standard educational pricing.

The pilot programs were sponsored by DECCO and involve a nursing class taught by Linda Meyer and a soils class taught by Wayne Unsell. Both pilot projects are going well and student feedback has been positive. Wayne and Linda should be invited to present their assessments of the projects after the courses conclude in December.

Expansion of Wireless Access

Bob Kostrubanic distributed a status report of current areas of access and plans for additional areas that will be available by December.

Student E-mail

Mark Franke distributed a discussion draft based on discussions about using e-mail for regular university business. The group is recommending an incremental approach managed by a policy committee. A recommendation for approval by ITPC will be presented at a future meeting.

DECCO Grants

Susan Hannah reported that DECCO has released a new request for proposals for course development grants. The grants will include both distance education courses and distributed learning enhancements to on-campus courses.

Progress Reports Disaster Recovery:

Bob Kostrubanic distributed a chart intended to help identify needs for quick recovery of various systems after a disaster disrupts services. He also commented that threats from power problems and weather are real and that we are not adequately prepared at this time to provide alternatives for quick restoration of services.

Laptops for LRC

Bob Kostrubanic reported that LRC is frequently unable to meet the level of demand for short-term use of laptops. He recommended that they have 3-4 more machines available for loans to faculty and staff.

Technology Survey

CELT recently conducted a technology survey, and a summary of results was distributed. The results reinforce the impression that computers are already widely used in classes.

Future Agenda Items

- Review of IT Services Strategic Plan and progress
- Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.
- Implementation of network inventory software
- Report on utilization of open computing labs
- Report on progress on implementing WebCT Vista
- Report on Purdue system-selection decisions
- Report on providing network access for non-credit students
- Report on plans for ending use of Windows 95 and 98
- Report on plans for replacing obsolete computer equipment
- Report on GIS software selection and funding
- Recommendations on student e-mail addressing options and policy issues
- Report from Wayne Unsell and Linda Meyer on DECCO pilot projects using hand-held computers.

Meeting Schedule for 2003-04

Meetings for 2003-04 have been scheduled in ET 206, 9-10:30 for

August 21	February 19
September 18	March 18
October 16	April 15
November 20	May 20
December 18	June 17
January 15	

Glossary of Committees (Note membership year)

ITPC - Information Technology Policy Committee (03-04 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Tiff Adkins (ACITAS Representative for 03-04), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Edna Neal, Judie Violette, Gerard Voland, John Wellington, and an IPSGA President/Designee.

ACITAS – Academic Computing and Information Technology Advisory Subcommittee (03-04 membership)

Tiffin Adkins (chair), Samantha Birk (ex officio), George Bullion, John Fitzgerald (ex officio), Brad Gilbreath, Marge Kimble, Bob Kostrubanic (ex officio), Linda Meyer, Ken Modesitt, Ed Moritz, Don Mueller, Robert Murray, Mark Myers, Ko Otani, Richard Sutter, Judie Violette (ex officio), plus a distance education representative to be named.

ADCAC – Administrative Computing Advisory Committee (02-03 membership)

Jim Ferguson (Chair), Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Mike Kanning, Bob Kostrubanic, Bill Ludwin, Patrick McLaughlin, Doug Neitzel, and Cathy Spieth.

AOC – Academic Officers Committee (03-04 membership)

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Deb Conklin, Laurie Corbin, Jack Dahl, Carl Drummond, Barry Hancock, Jim Jones, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, Steve Sarratore, Judie Violette, Gerard Voland, and John Wellington.

DECCO – Distance Education Coordinating Committee (02-03 membership)

Sam Birk, George Bullion (DE Subcom. Rep.), Deb Conklin, Marcia Dixon, John Fitzgerald, Mark Franke, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Patrick McLaughlin, Ed Moritz, Deb Sowards, Carol Sternberger, and Judie Violette. Also two other Distance Education Subcommittee representatives.

SIS Banner Steering Committee (03-04 membership)

Mark Franke (Chair), Diane Bezdon, Bill Bruening, Sue DeChant, Frank Guzik, Jenna Henson, Laurie Herbrand, Carol Isaacs, Mike Kanning, Bob Kostrubanic, Mary Lehto, Julie Litmer Schwaller, Patrick McLaughlin, Pam Michalec, Lori Beth Royce, and Joel Wenger.

Distance Education Subcommittee (03-04 membership)

Richard Weiner (Chair), George Bullion, Tony Cardenas (ex officio), Deb Conklin (ex officio), Jack Dahl (ex officio), John Fitzgerald (ex officio), Linda Hite, Mary Lehto (ex officio), Dennis Marshall, Linda Meyer, Ramesh Narang, and Robert Sedlmeyer.

Web Advisory Committee (02-03 membership)

Judie Violette (Chair), _____ (ACITAS Representative), (ITPC Representative), ____ (Student Representative), ____ (ITS Representative), Bart Tyner (Web Manager), Barb Mullinax (Assistant Web Manager), Jim Ferguson (ADCAC Representative), Laurie Corbin (ITPC Representative, for Susan Hannah), Mark Franke (SIS/Enrollment Management Representative).