



## **INFORMATION TECHNOLOGY POLICY COMMITTEE**

**MINUTES OF THE MEETING OF JANUARY 15, 2004**

Walt Branson called the fifty-seventh meeting of the Committee to order at 9:00 in ET 206. Other members present: Tiff Adkins, Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Susan Hannah, Bob Kostrubanic, Edna Neal, Gerard Voland, and John Wellington.

### **Approval of Minutes**

Minutes from the December 18 meeting were approved.

### **Report on Nursing Wireless Project**

Linda Meyer reported on the nursing class implementation of the wireless computing pilot project. Tablet computers were used for connection with a Clinical Behaviors database. Students recorded their clinical procedures completed, including diagnoses, communications, and treatments. They also used the system to identify where clinical experiences were still needed. The process may be expanded to include linkages with Parkview's internal wireless network. This semester data is also being aggregated across the two semesters and multiple sites. Other universities have expressed interest after seeing professional presentations and reading publications about the system. The department is also looking at commercialization opportunities. They would like to see the system extended to all of the clinical courses. Bob Sedlemeyer has been a collaborator in developing the database. The system can be used from any web-enabled computer, but it is better to do the recording on site during the session, with uploading of the data later. Students also reported using the computers in other classes and at home. Students also could see benefits in using the system to provide information to prospective employers. The main question now is how to make the equipment affordable for use by all students in the program in all of the clinical courses.

**Vista System Implementation and Backup Arrangements**

Bob Kostrubanic reported that the Vista system implementation had taken place on Monday with all classes and students authorized for use of the system. Vista itself is being found to be easier to use and to have more functionality. Nearly 1000 Fort Wayne students and faculty were on the system on Monday in a two-hour period. Some slow response times were noted. The implementation process made it clear that the course management system is a "core business application" for the university, and it needs to be supported at this level. Susan Hannah expressed appreciation for the extra efforts of Sam Birk and the IT Services staff.

**Use of E-mail for official communications**

Mark Franke distributed an updated draft of the policy statement and timeline. Two task forces are being named, one for technical issues and one for policies. Final policy and implementation plans are expected to be presented to ITPC by September. ITPC representatives on the policy group are Edna Neal, Susan Hannah, David Wood, Jim Ferguson, and Hal Broberg. Edna Neal will convene the group.

**Open Computer Lab Utilization**

Bob Kostrubanic distributed copies of usage statistics for the open computer laboratories. The statistics are based on samplings taken every 15 minutes.

**Other Items**

Edna Neal reported that work is beginning on the on-line admissions application from within Banner.

Bob Kostrubanic reported that IT Services is now responsible for maintenance of desktop computers in the ET building.

**Future Agenda Items**

- Review of IT Services Strategic Plan and progress
- Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.
- Implementation of network inventory software
- Report on Purdue ERP system-selection decisions
- Report on providing network access for non-credit students
- Report on plans for ending use of Windows 95 and 98
- Report on plans for replacing obsolete computer equipment
- Report on GIS software selection and funding (announcement to be made by ITS)

**Meeting Schedule for 2003-04** Meetings for 2003-04 have been scheduled in ET 206, 9-10:30 for

August 21	February 19
September 18	March 18
October 16	April 15
November 20	May 20
December 18	June 17
January 15	

## **Glossary of Committees** (Note membership year)

### *ITPC - Information Technology Policy Committee* (03-04 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Tiff Adkins (ACITAS Representative for 03-04), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Edna Neal, Judie Violette, Gerard Voland, John Wellington, and an IPSGA President/Designee.

### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee* (03-04 membership)

Tiffin Adkins (chair), Samantha Birk (ex officio), George Bullion, John Fitzgerald (ex officio), Brad Gilbreath, Marge Kimble, Bob Kostrubanic (ex officio), Linda Meyer, Ken Modesitt, Ed Moritz, Don Mueller, Robert Murray, Mark Myers, Ko Otani, Richard Sutter, Judie Violette (ex officio), plus a distance education representative to be named.

### *ADCAC – Administrative Computing Advisory Committee* (02-03 membership)

Jim Ferguson (Chair), Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Mike Kanning, Bob Kostrubanic, Bill Ludwin, Patrick McLaughlin, Doug Neitzel, and Cathy Spieth.

### *AOC – Academic Officers Committee* (03-04 membership)

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Deb Conklin, Laurie Corbin, Jack Dahl, Carl Drummond, Barry Hancock, Jim Jones, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, Steve Sarratore, Judie Violette, Gerard Voland, and John Wellington.

### *DECCO – Distance Education Coordinating Committee* (02-03 membership)

Sam Birk, George Bullion (DE Subcom. Rep.), Deb Conklin, Marcia Dixon, John Fitzgerald, Mark Franke, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Patrick McLaughlin, Ed Moritz, Deb Sowards, Carol Sternberger, and Judie Violette. Also two other Distance Education Subcommittee representatives.

### *SIS Banner Steering Committee* (03-04 membership)

Mark Franke (Chair), Diane Bezdon, Bill Bruening, Sue DeChant, Frank Guzik, Jenna Henson, Laurie Herbrand, Carol Isaacs, Mike Kanning, Bob Kostrubanic, Mary Lehto, Julie Litmer Schwaller, Patrick McLaughlin, Pam Michalec, Lori Beth Royce, and Joel Wenger.

### *Distance Education Subcommittee* (03-04 membership)

Richard Weiner (Chair), George Bullion, Tony Cardenas (ex officio), Deb Conklin (ex officio), Jack Dahl (ex officio), John Fitzgerald (ex officio), Linda Hite, Mary Lehto (ex officio), Dennis Marshall, Linda Meyer, Ramesh Narang, and Robert Sedlmeyer.

### *Web Advisory Committee* (02-03 membership)

Judie Violette (Chair), \_\_\_\_\_ (ACITAS Representative), (ITPC Representative), \_\_\_\_ (Student Representative), \_\_\_\_ (ITS Representative), Bart Tyner (Web Manager), Barb Mullinax (Assistant Web Manager), Jim Ferguson (ADCAC Representative), Laurie Corbin (ITPC Representative, for Susan Hannah), Mark Franke (SIS/Enrollment Management Representative).