



INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF OCTOBER 21, 2004

Jack Dahl called the sixty-third meeting of the Committee to order at 9 A.M. in ET 206.

Other members present: Tiff Adkins, Deb Conklin, Jim Ferguson, Mark Franke, Bob Kostrubanic, Marc Lipman, Judie Violette, and Gerard Voland.

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| Approval of Minutes | Minutes from the September 16 meeting were amended and approved. |
| Personal Response Systems Proposal | Sam Birk presented a proposal for IPFW to join in a Purdue initiative to license Personal Response System software. Several faculty are already using these systems, primarily through textbook adoptions, and a common campus system is recommended to standardize support and minimize costs for students. ITPC endorsed the proposal and recommended use of student technology funds for the recurring costs. |
| Web Guidelines | Judie Violette asked for comments and approval of a draft set of Web policies intended to clarify areas of responsibility and other issues related to the campus Web site. ITPC members made some amendments to the policy statement and then approved it. |
| Student E-mail Update | Mark Franke reported that final arrangements are being made, with a “go or no go” decision to be reached next week in terms of using the system for spring bursar bills. He also reported that Groupwise will be used as the e-mail system for mass mailings. An oversight committee is to be formed with an administrator as chair, a Banner representative, an IT Services representative, and an academic area representative. |

**Future Agenda
Items**

Review of IT Services Strategic Plan and progress
Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.
Implementation of network inventory software
Report on Purdue ERP system-selection decisions
Report on plans for ending use of Windows 95 and 98
Report on plans for replacing obsolete computer equipment
Report on GIS software selection and funding (announcement to be made by ITS)
Plans for expanding the laptop computing pilot projects

**Meeting Schedule
for 2004-05**

Meetings for 2004-05 have been scheduled in ET 206, 9-10:30 for

August 19	February 17
September 16	March 17
October 21	April 21
November 18	May 19
December 16	June 16
January 20	

Glossary of Committees (Note membership year)

ITPC - Information Technology Policy Committee (04-05 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Tiff Adkins (ACITAS Representative for 03-04), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Marc Lipman, Edna Neal, Judie Violette, Gerard Volland, and IPSGA President/Designee.

ACITAS – Academic Computing and Information Technology Advisory Subcommittee (04-05 membership)

Tiffin Adkins, Samantha Birk (ex officio), George Bullion, Dan Coroian, John Fitzgerald (ex officio), Brad Gilbreath, Bob Kostrubanic (ex officio, non-voting), Linda Meyer, Ken Modesitt, Ed Moritz, Don Mueller, Robert Murray, Mark Myers, Ko Otani, Judie Violette (ex officio), Michael Wolf, plus a distance education representative to be named.

ADCAC – Administrative Computing Advisory Committee (02-03 membership)

Jim Ferguson (Chair), Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Mike Kanning, Bob Kostrubanic, Bill Ludwin, Patrick McLaughlin, Doug Neitzel, and Cathy Spieth.

AOC – Academic Officers Committee (04-05 membership)

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Deb Conklin, Jack Dahl, Carl Drummond, Barry Hancock, Jim Jones, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, Steve Sarratore, Judie Violette, Gerard Volland, and John Wellington.

DECCO – Distance Education Coordinating Committee (02-03 membership)

Sam Birk, George Bullion (DE Subcom. Rep.), Deb Conklin, Marcia Dixon, John Fitzgerald, Mark Franke, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Patrick McLaughlin, Ed Moritz, Deb Sowards, Carol Sternberger, and Judie Violette. Also two other Distance Education Subcommittee representatives.

SIS Banner Steering Committee (04-05 membership)

Mark Franke (Chair), Bill Bruening, Sue DeChant, Frank Guzik, Jenna Henson, Laurie Herbrand, Carol Isaacs, Mike Kanning, Mary Lehto, Julie Litmer Schwaller, Valerie Matthews, Patrick McLaughlin, Pam Michalec, and Joel Wenger.

Distance Education Subcommittee (04-05 membership)

George Bullion, Tony Cardenas (ex officio, non-voting), Deb Conklin (ex officio, non-voting), Jack Dahl (ex officio), John Fitzgerald (ex officio, non-voting), Linda Hite, Thomas Laverghetta, Mary Lehto (ex officio, nonvoting), Linda Meyer, Ramesh Narang, and Robert Sedlmeyer. Richard Weiner.

Web Advisory Committee (02-03 membership)

Judie Violette (Chair), _____ (ACITAS Representative), (ITPC Representative), ____ (Student Representative), ____ (ITS Representative), Bart Tyner (Web Manager), Barb Mullinax (Assistant Web Manager), Jim Ferguson (ADCAC Representative), Steve Carr (ITPC Representative, for Susan Hannah), Mark Franke (SIS/Enrollment Management Representative).