



INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF MARCH 17, 2005

Walt Branson called the sixty-eighth meeting of the Committee to order at 9 A.M. in ET 206.

Other members present: Tiff Adkins, Deb Conklin, Jack Dahl, Jim Ferguson, Bob Kostrubanic, Marc Lipman, Edna Neal, and Judie Violette.

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| Approval of Minutes | Minutes from the February 17 meeting were approved. |
| Network Monitoring and Access Guidelines | Jack Dahl and Bob Kostrubanic presented a draft policy statement for consideration by the group. Some editorial changes were made, and the policy was adopted by the group. |
| Mass Communication Policy | Jack Dahl and Bob Kostrubanic presented a draft policy statement for consideration by the group. Several recommendations were made, and an updated draft will be presented at the next meeting. |
| Possible Policy on User Responsibilities Regarding Data | Jack Dahl and Bob Kostrubanic presented information about the increasingly complex legal environment for protecting electronic data. The group agreed that a consolidated policy should be developed. A draft will be prepared for consideration at the next meeting. |
| ITPC Web Page Upgrade | Jack Dahl circulated a printed version of the new ITPC web page, which is at http://www.ipfw.edu/itpc . The page has been reorganized to list ITPC policies first, with policy numbers, and then to provide access to approved minutes of previous meetings. A “mission and charge” statement will be added to the page. |
| New IPFW Home Page | Judie Violette reported that the new IPFW Home Page has been implemented. Attention is now being given to migration of top-level pages to the new template. |

Other

Bob Kostrubanic agreed to provide information about the process for creation of temporary accounts for authorized guests.

Judie Violette reported that a presentation on the faculty publications data base has been scheduled for April 5.

Edna Neal reported that a task force has been formed to plan for creating an on-line *Bulletin* in a form that can be maintained and is searchable. Carol Isaacs is serving as convener of the group, which also includes Patrick McLaughlin, Mike Kanning and will include Jack Dahl, Lea Ann Gebhard, and an academic advising representative.

Deb Conklin reported that Sandra Schaufelberger has been hired as ACENet coordinator and will focus first on needs assessment and training.

Future Agenda Items

Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.

Implementation of network inventory software

Report on plans for ending use of Windows 95 and 98

Report on plans for replacing obsolete computer equipment

Report on GIS software selection and funding (announcement to be made by ITS)

Plans for expanding the laptop computing pilot projects

Meeting Schedule for 2004-05

Meetings for 2004-05 have been scheduled in ET 206, 9-10:30 for

August 19	February 17
September 16	March 17
October 21	April 21
November 18	May 19
December 16	June 16
January 20	

Glossary of Committees (Note membership year)

ITPC - Information Technology Policy Committee (04-05 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Tiff Adkins (ACITAS Representative for 03-04), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Marc Lipman, Edna Neal, Judie Violette, Gerard Volland, and IPSGA President/Designee.

ACITAS – Academic Computing and Information Technology Advisory Subcommittee (04-05 membership)

Tiffin Adkins, Samantha Birk (ex officio), George Bullion, Dan Coroian, John Fitzgerald (ex officio), Brad Gilbreath, Bob Kostrubanic (ex officio, non-voting), Linda Meyer, Ken Modesitt, Ed Moritz, Don Mueller, Robert Murray, Mark Myers, Ko Otani, Judie Violette (ex officio), Michael Wolf, plus a distance education representative to be named.

ADCAC – Administrative Computing Advisory Committee (04-05 membership)

Jim Ferguson (Chair), Diane Bezdon, Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Mike Kanning, Bob Kostrubanic, Patrick McLaughlin, and Doug Neitzel.

AOC – Academic Officers Committee (04-05 membership)

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Deb Conklin, Jack Dahl, Carl Drummond, Barry Hancock, Jim Jones, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, Steve Sarratore, Judie Violette, Gerard Volland, and John Wellington.

DECCO – Distance Education Coordinating Committee (04-05 membership)

Sam Birk, George Bullion, Susan Byers, Deb Conklin, Marcia Dixon, John Fitzgerald, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Dennis Marshall, Patrick McLaughlin, Al Pugh, Carol Sternberger, and Judie Violette.

SIS Banner Steering Committee (04-05 membership)

Mark Franke (Chair), Bill Bruening, Sue DeChant, Frank Guzik, Jenna Henson, Laurie Herbrand, Carol Isaacs, Mike Kanning, Mary Lehto, Julie Litmer Schwaller, Valerie Matthews, Patrick McLaughlin, Pam Michalec, and Joel Wenger.

Distance Education Subcommittee (04-05 membership)

George Bullion, Tony Cardenas (ex officio, non-voting), Deb Conklin (ex officio, non-voting), Jack Dahl (ex officio), John Fitzgerald (ex officio, non-voting), Linda Hite, Thomas Laverghetta, Mary Lehto (ex officio, nonvoting), Linda Meyer, Ramesh Narang, and Robert Sedlmeyer. Richard Weiner.

Web Advisory Committee (04-05 membership)

Judie Violette (Chair), Marge Kimble (ACITAS Representative), (ITPC Representative), Tahmoures Salman (Student Representative), Mike Kanning (ITS Representative), Bart Tyner (Web Manager), Peter Nowak (Assistant Web Manager), Jim Ferguson (ADCAC Representative), Steve Carr (ITPC Representative, for Susan Hannah), Mark Franke (SIS/Enrollment Management Representative), Bob Kostrubanic, Irene Walters.