



INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF SEPTEMBER 21, 2006

Susan Hannah called the seventy-seventh meeting of the Committee to order at 9 A.M. in ET 206. Other members present: Tiff Adkins, Walt Branson, Deb Conklin, Jack Dahl, Jim Ferguson, Bob Kostrubanic, Marc Lipman, Judie Violette, and Gerard Voland.

Approval of Minutes

Minutes from the May 18 meeting were approved.

Student Technology Fee Budget

The open issue was funding for classroom presentation stations. Some rooms were upgraded during the summer, and the next step is being financed through non-recurring funds of \$290,000. 21 classrooms are being equipped in this stage. Carts will still serve the remaining rooms for now, and efforts will be made to find funds to equip those rooms. The plan is to replace the classroom computers every three years.

Mission Statement for Information Technology and Strategic Goals and Initiatives for Information Technology

The committee discussed ways of identifying metrics to support conclusions about our progress in meeting the goals for information technology. Everyone is to identify metrics for discussion at the next meeting. A plan for collecting the data would then be developed.

Jack Dahl will develop a draft update of the mission statement, which should be expanded to include assessment. Several suggestions were made about revisions to the mission statement. Bob Kostrubanic will look at Educause materials to see if common standards for assessment of environment and training are available. Susan Hannah will develop a statement of principles.

Creation of a Web Management Unit

Discussion of this topic was deferred until the report of the communications consultant is available.

Removing e-mail and accounts for inactive students

Bob Kostrubanic reported that accounts are still active for students most recently enrolled as long as five years ago. The group endorsed and approved a motion to close e-mail access when a student becomes inactive (not enrolled for a year). Bob Kostrubanic will look for best practices information on closing student accounts.

Creating an Instructional Technology Coordinating Subcommittee

Susan Hannah distributed copies of a proposal for establishing an Instructional Technology Coordinating Committee. The proposal is to be discussed at the next meeting.

Reporting the Status of IT Services Projects

Bob Kostrubanic reported that the web site with information about the status of ITS projects is nearly ready. An announcement will be made when the site is available.

OnePurdue Update

Walt Branson reported that the Finance system is scheduled for implementation in October. Phase I of the HR system is also scheduled for October, with Phase II to be implemented in January.

Future Agenda Items

Discussion of proposal to establish a Web management unit (after receipt of communications consultant report)

Report on GIS software selection and funding - ARCGIS has been found to be incompatible with some network software.

Report on plans for expanding wireless access beyond the current 75 points of access, including exterior access.

Report on Breeze licensing

Report on status of ITS software development projects and process for establishing priorities

Report on process for reviewing progress toward the IT Strategic Plan and the Goals and Objectives

Meeting Schedule for 2006-07

Meetings for 2006-07 have been scheduled in ET 206, 9-10:30 for

August 17 [cancelled]	February 15
September 21	March 15
October 19	April 19
November 16	May 178
December 21	June 21
January 18	

Glossary of Committees (Note membership year)

ITPC - Information Technology Policy Committee (05-06 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Tiff Adkins (ACITAS Representative for 04-05), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Marc Lipman, Edna Neal, Judie Violette, Gerard Volland, and IPSGA President/Designee.

ACITAS – Academic Computing and Information Technology Advisory Subcommittee (05-06 membership)

Tiffin Adkins (Chair), Samantha Birk (ex officio), George Bullion, Dan Coroian, John Fitzgerald (ex officio), Brad Gilbreath, Bob Kostrubanic (ex officio, non-voting), Linda Meyer, Ken Modesitt, Don Mueller, Robert Murray, Jeffrey Nowak, Ko Otani, Judie Violette (ex officio), Michael Wolf, plus a distance education representative to be named.

ADCAC – Administrative Computing Advisory Committee (05-06 membership)

Jim Ferguson (Chair), Diane Bezdon, Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Mike Kanning, Bob Kostrubanic, Patrick McLaughlin, and Doug Neitzel.

AOC – Academic Officers Committee (05-06 membership)

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Deb Conklin, Jack Dahl, Carl Drummond, Barry Hancock, Jim Jones, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, Steve Sarratore, Judie Violette, Gerard Volland, and John Wellington.

DECCO – Distance Education Coordinating Committee (04-05 membership)

Sam Birk, George Bullion, Susan Byers, Deb Conklin, Marcia Dixon, John Fitzgerald, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Dennis Marshall, Patrick McLaughlin, Al Pugh, Carol Sternberger, and Judie Violette.

SIS Banner Steering Committee (05-06 membership)

Mark Franke (Chair), Dianne Bezdon, Bill Bruening, Sue DeChant, Frank Guzik, Carol Isaacs, Mike Kanning, Bob Kostrubanic, Mary Lehto, Julie Litmer Schwaller, Patrick McLaughlin, Pam Michalec, Kari Smith, and Joel Wenger.

Distance Education Subcommittee (05-06 membership)

Tony Cardenas (ex officio, non-voting), Jack Dahl (ex officio), Marcia Dixon, John Fitzgerald (ex officio, non-voting), James Haddock, Thomas Laverghetta, Mary Lehto (ex officio, nonvoting), Beverly Parke, Robert Sedlmeyer, David Turnipseed, Richard Weiner (Chair), and David Wood.

Web Advisory Committee (05-06 membership)

Judie Violette (Chair), Dan Coroian (ACITAS Representative), (ITPC Representative),, Mike Kanning (ITS Representative), Bart Tyner (Web Manager), Peter Nowak (Assistant Web Manager), Jim Ferguson (ADCAC Representative), Steve Carr (ITPC Representative, for Susan Hannah), Mark Franke (SIS/Enrollment Management Representative), Bob Kostrubanic, Irene Walters, and a Student Representative to be named.