



INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF MARCH 15, 2007

Walt Branson called the eighty-third meeting of the Committee to order at 9 A.M. in ET 206. Other members present: Tiff Adkins, Deb Conklin, Jack Dahl, Jim Ferguson, Susan Hannah, Bob Kostrubanic, Marc Lipman, and Judie Violette.

Approval of Minutes

Minutes from the February 15 meeting were approved.

Guest Accounts for Wireless Access

Bob Kostrubanic distributed a draft Service Level Agreement and Overview. The drafts will be revised to simplify the process. Our planned process will also be compared to processes in use at other universities.

Information Technology Mission Statement Update

The committee approved the update to the mission statement.

Strategic Goals and Initiatives for Information Technology

The latest working group draft was distributed for comment. The intent is to identify key initiatives and metrics, rather than every initiative and metric. The group will make further refinements to the initiatives and consider whether to add a column to identify the offices responsible for each initiative. Susan Hannah is chairing the working group.

Emergency Access to Employee E-Mail

Jim Ferguson distributed copies of the Purdue policy (V.1.3) on privacy of electronic information, which also includes (a) circumstances which may lead the university to access an employee's electronic files and (b) the process for invoking the procedure. The policy will be discussed at a future meeting, including making arrangements for informing all employees that their IPFW e-mail account is university property just like paper files.

Web Site Conversion Status

Bob Kostrubanic distributed a status report on conversion of web pages to the template and on implementation of Serena Collage.

Studio M Budget Report Susan Hannah commented on the Studio M Budget Report that had been distributed with the agenda. Studio M has been successful. Usage data will be presented. The budget is intended to become part of the Student Technology Fund budget starting next year.

Other Walt Branson asked that the Student Technology Budget for 2007-08 be placed on the agenda for the April meeting.
Susan Hannah reported that three vendors have been selected for second-round presentations of assessment systems.

Future Agenda Items Discussion of proposal to establish a Web management unit (after receipt of communications consultant report)
Report on GIS software selection and funding - ARCGIS has been found to be incompatible with some network software.
Report on plans for expanding wireless access beyond the current 75 points of access, including exterior access.
Report on Breeze licensing
Report on status of ITS software development projects and process for establishing priorities

Meeting Schedule for 2006-07 Meetings for 2006-07 have been scheduled in ET 206, 9-10:30 for

August 17 [cancelled]	February 15
September 21	March 15
October 19	April 19
November 16	May 17
December 21	June 21
January 18	

Glossary of Committees (Note membership year)

ITPC - Information Technology Policy Committee (06-07 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Tiff Adkins (ACITAS Representative for 05-06), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Marc Lipman, Edna Neal, Judie Violette, Gerard Volland, and Aaron Williamson (IPSGA President's Designee).

ACITAS – Academic Computing and Information Technology Advisory Subcommittee (06-07 membership)

Michael Wolf (Chair), Toff Adkins, Prasad Bingi, Samantha Birk (ex officio, voting), Stuart Blythe, Dan Coroian, John Fitzgerald (ex officio, nonvoting), Christopher Ganz, Brad Gilbreath, Bob Kostrubanic (ex officio, non-voting), David Liu, Linda Meyer, Jeffrey Nowak, Koichiro Otani, Judie Violette (ex officio, voting), plus a distance education representative to be named.

ADCAC – Administrative Computing Advisory Committee (05-06 membership)

Jim Ferguson (Chair), Diane Bezdon, Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Mike Kanning, Bob Kostrubanic, Patrick McLaughlin, and Doug Neitzel.

AOC – Academic Officers Committee (06-07 membership)

Susan Hannah (Chair), Elaine Blakemore, Ben Christy, Deb Conklin, Jack Dahl, Rachelle Darabi, Carl Drummond, Linda Finke, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, GERALYN MILLER, Kathleen O'Connell, Steve Sarratore, Judie Violette, Gerard Volland, and John Wellington.

DECCO – Distance Education Coordinating Committee (06-07 membership)

William Baden, Sam Birk, Deb Conklin, Marcia Dixon, Jeannie DiClementi, Adam Dirksen, Mark Franke, Erin Frew, James Haddock, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Joseph McCormick, Patrick McLaughlin, Sandy McMurtrie, Gail Rathbun, Leslie Raymer, Sandra Schaufelberger, Carol Sternberger, Judie Violette, Eric Vitz, Eric Wagenfeld, Worth Weller, and David Wood.

SIS Banner Steering Committee (06-07 membership)

Mark Franke (Chair), Bill Bruening, Gerald Curd, Sue DeChant, Kim DeLeon, Frank Guzik, Carol Isaacs, Mike Kanning, Bob Kostrubanic, Mary Lehto, Julie Litmer Schwaller, Patrick McLaughlin, Pam Michalec, and Kari Smith.

Distance Education Subcommittee (06-07 membership)

Bruce Abbott, Jack Dahl (ex officio), Marcia Dixon, John Fitzgerald (ex officio, non-voting), Karen Griggs, James Haddock, Carol Isaacs, Thomas Laverghetta, Mary Lehto (ex officio, nonvoting), Beverly Parke, David Turnipseed, and David Wood (ex officio, nonvoting).

Web Advisory Committee (06-07 membership)

Judie Violette (Chair), Dan Coroian (ACITAS Representative), (ITPC Representative), Mike Kanning (ITS Representative), Bart Tyner (Web Manager), Peter Nowak (Assistant Web Manager), Jim Ferguson (ADCAC Representative), Steve Carr (ITPC Representative, for Susan Hannah), Mark Franke (SIS/Enrollment Management Representative), Marge Kimble, Bob Kostrubanic, Irene Walters, and a Student Representative to be named.