



## INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF APRIL 17, 2008

Susan Hannah called the ninety-third meeting of the Committee to order at 9 A.M. in ET 206. Other members present: Walt Branson, Deb Conklin, Jack Dahl, Jim Ferguson, Bob Kostrubanic, Marc Lipman, Jeff Nowak, and Judie Violette.

**Approval of Minutes**

Minutes from the March 20 meeting were approved.

**ITCO Report on Index to Instructional Technology**

Gail Rathbun distributed copies of a report on the group's progress in creating a web-based support guide. Arrangements are being made to announce the service at the fall convocation. The OAA will provide the needed funding.

**Update on IPFW-Share via Alfresco**

Jeff Nowak demonstrated the use of the Alfresco file-sharing service. The project was funded by CELT and developed in cooperation with ITS. It supports student collaborations and uses regular IPFW login processes. The service is to be moved to a virtual server and be linked through the myIPFW portal. "Outside" members can be supported by giving them user names and passwords specific to this system.

**Establishing a Mac Lab**

Bob Kostrubanic reported that plans are being made for the Mac Lab and for the lab to be located in NF B73. This will require an update to the PC Demonstration Classroom Scheduling Policy. Bob will follow-up with Patrick to review actual usage of the Demonstration Classroom service. STEPS classes are held in KT 116, not in the Neff lab. The committee approved conversion of B73 to be the Mac Lab, with scheduling of classes and special uses to be done by the registrar's office. The committee also approved updating of the Demonstration Classroom scheduling policy to reflect these changes.

**Updates from ITS**

Bob Kostrubanic reported on several items:

Work is underway on Cognos conversions, with Kim DeLeon coordinating the project.

Updating of SIS interfaces for West Lafayette Banner systems is underway.

Updating of security services to “edge protection” that includes Blackberry’s and similar devices is underway.

Identifying a new vendor for a Reverse 911 service.

Resolving issues in Luminis, including the security certificate and access to network drives.

The project to double the size of Studio M is on schedule.

The project to convert KT 148 to a computer lab is on schedule.

Plans are being made for replacement of 227 student lab stations and for re-use of the machines

Planning for replacing PC’s in ET 109 and 111 is underway.

**Future Agenda Items**

Discussion of proposal to establish a Web management unit (after receipt of communications consultant report)

Report on GIS software selection and funding - ARCGIS has been found to be incompatible with some network software.

Report on Breeze licensing

Report on status of ITS software development projects and process for establishing priorities

Review report on improvements in technology support for course evaluations.

**Meeting Schedule for 2007-08**

Meetings for 2007-08 have been scheduled in ET 206, 9-10:30 for

|                       |             |
|-----------------------|-------------|
| August 16 [cancelled] | February 21 |
| September 20          | March 20    |
| October 18            | April 17    |
| November 15           | May 15      |
| December 20           | June 19     |
| January 17            |             |

## **Glossary of Committees** (Note membership year)

### *ITPC - Information Technology Policy Committee (07-08 membership)*

Susan Hannah (Co-chair), Walt Branson (Co-chair), Deb Conklin, Jack Dahl, Jim Ferguson (ADCAC Representative), Mark Franke, Bob Kostrubanic, Marc Lipman, George McClellan, Jeff Nowak (ACITAS Representative for 07-08), Judie Violette, Gerard Volland, and Aaron Williamson (IPSGA President).

### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee (07-08 membership)*

Michael Wolf (Chair), Tiff Adkins, Prasad Bingi, Samantha Birk (ex officio, voting), Stuart Blythe, Dan Coroian, John Fitzgerald (ex officio, nonvoting), Christopher Ganz, Brad Gilbreath, Bob Kostrubanic (ex officio, non-voting), David Liu, Linda Meyer, Jeffrey Nowak, Koichiro Otani, Judie Violette (ex officio, voting), plus a distance education representative to be named.

### *ADCAC – Administrative Computing Advisory Committee (07-08 membership)*

Jim Ferguson (Chair), Diane Bezdon, Donna Bialik, Cyndy Elick, Mark Franke, Frank Guzik, H. Jay Harris, Mike Kanning, Bob Kostrubanic, and Patrick McLaughlin.

### *AOC – Academic Officers Committee (07-08 membership)*

Susan Hannah (Chair), Elaine Blakemore, Deb Conklin, Jack Dahl, Carl Drummond, Linda Finke, Linda Hite, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, George McClellan (guest), Kathleen O'Connell, Steve Sarratore, Judie Violette, Gerard Volland, and John Wellington.

### *DECCO – Distance Education Coordinating Committee (07-08 membership)*

William Baden, Sam Birk, Deb Conklin, Jeannie DiClementi, Marcia Dixon, Adam Dircksen, John Fitzgerald, Mark Franke, Erin Frew, Judith Garrison, James Haddock, Susan Hannah, Carol Isaacs, John Kessler, Bob Kostrubanic, Joseph McCormick, Patrick McLaughlin, Sandy McMurtrie, Gail Rathbun, Sandra Schaufelberger, Carol Sternberger, Cheryl Truesdell, Judie Violette, Eric Vitz, Eric Wagenfeld, and Worth Weller.

### *SIS Banner Steering Committee (07-08 membership)*

Mark Franke (Chair), Sue DeChant, Kim DeLeon, Frank Guzik, Carol Isaacs, Tom Hicks, Bob Kostrubanic, Judy Kramer, Mary Lehto, Julie Litmer Schwaller, Patrick McLaughlin, Pam Michalec, Kari Smith, and Shawna Squibb.

### *Distance Education Subcommittee (07-08 membership)*

Bruce Abbott, Jack Dahl (ex officio), Marcia Dixon, John Fitzgerald (ex officio, nonvoting), Karen Griggs, Iskandar Hack, James Haddock, Carol Isaacs (ex officio, nonvoting), Mary Lehto (ex officio, nonvoting), Zhongming Liang, Beverly Parke, Susan Skekloff, James Vernon, and Eric Vitz (ex officio, nonvoting).

### *Web Advisory Committee (07-08 membership)*

Steve Carr, Christopher Douse, Norma Endersby, Mark Franke, Maria Herrera, Joseph McCormick, Audrey Moore, John Motz, Peter Nowak, Carlos Pomalaza-Raez, Bart Tyner, and Judie Violette.

### *Instructional Technology Coordinating Subcommittee (07-08 membership)*

Gail Rathbun (chair), Tiff Adkins, Steve Carr, Judith Garrison, Sue Mau, Joseph McCormick, Linda Meyer, Lee Peitzman, Richard Strong (student representative), Eric Vitz, and a second student representative to be named.