



## INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF SEPTEMBER 17, 2008

Walt Branson called the ninety-fifth meeting of the Committee to order at 9 A.M. in ET 206. Other members present: Jack Dahl, Cyndy Elick, Bob Kostrubanic, Marc Lipman, Cheryl Truesdell, and Gerard Volland.

### **Approval of Minutes**

Minutes from the May 15 meeting were approved.

### **ITCO Project Report and Instructional Technology Organizational Changes**

Gail Rathbun reported that a web page on instructional technology support for faculty has been published and includes FAQ's for new and continuing faculty, a blog, and contact information. Cobra clips were distributed at the Fall Convocation. Instructional video services have been moved to IT Services. The subcommittee is also looking at other ways to publicize available services.

### **myIPFW Imported Groups Policy**

Kari Smith presented a draft policy for use of group addressing of announcements through the myIPFW portal. The committee asked that it be re-titled as the Customized Group Policy. Groups based on restricted data should be managed through the offices responsible for that kind of data. Announcements distributed through this service will appear as personal announcements for the recipients (myAnnouncements). The proposal should also be expanded to include timelines, release of information requirements, and some other changes. A second draft will be developed.

### **myIPFW Targeted Announcement Policy**

Kari Smith presented a new draft of the policy for use of the announcements system embedded in the myIPFW portal. The policy still needs to clearly state that it is not intended as an announcement channel for emergency notices. The draft was approved pending this change, and the final statement will be posted on the ITPC web site.

### **ITPC Membership Updates**

Cyndy Elick was recognized as the new ADCAC representative to ITPC, and the other new members were also recognized.

**Updates from IT Services**

Bob Kostrubanic presented several updates:

IU is developing a new IT Strategic Plan, building on the great success achieved under the previous plan. The new plan will focus on effective use of available services and will include the regional campuses.

Major cabling projects had been completed, including preparations for the Student Services Complex and the new Medical Education Center.

Sixteen more classrooms were converted to use Crestron control units, with 81% of classrooms now using this technology.

The Emergency Notification system has been changed to work as a part of the IU system. Testing of the system will take place in coming weeks.

IT Services is continuing its consideration of outsourcing student e-mail.

The new Mac Lab in Neff and the new PC lab in KT 148 are in service.

VCD lab improvements were completed and have solved some of the problems they were experiencing.

A student laptop purchase program is in place.

The UPS and chillers in the data center are being replaced.

A new password policy is going to be implemented soon.

**Future Agenda Items**

Discussion of proposal to establish a Web management unit (after receipt of communications consultant report)

Report on GIS software selection and funding - ARCGIS has been found to be incompatible with some network software.

Report on Breeze licensing

Report on status of ITS software development projects and process for establishing priorities

Review report on improvements in technology support for course evaluations.

**Meeting  
Schedule for  
2008-09**

Meetings for 2008-09 have been scheduled in ET 206, 9-10:30 for  
September 18  
October 16  
November 20  
December 18  
January 15  
February 19  
March 19  
April 16  
May 21  
June 18

**Glossary of Committees** (Note membership year)

*ITPC - Information Technology Policy Committee* (08-09 membership)

William McKinney (Co-chair), Walt Branson (Co-chair), Deb Conklin, Jack Dahl, Cyndy Elick (ADCAC Representative), Mark Franke, Bob Kostrubanic, Marc Lipman, George McClellan, Jeff Nowak (ACITAS Representative), Cheryl Truesdell, Gerard Voland, and Kody Tinnel (IPSGA President).

*ACITAS – Academic Computing and Information Technology Advisory Subcommittee* (08-09 membership)

Tiff Adkins, Prasad Bingi, Samantha Birk (ex officio, voting), Jens Clegg, John Fitzgerald (ex officio, nonvoting), Christopher Ganz, Robert Gregory, Bob Kostrubanic (ex officio, non-voting), David Liu (Chair), Alice Merz, Linda Meyer, Daniel Miller, Koichiro Otani, Cheryl Truesdell (ex officio, voting), plus a distance education representative to be named.

*ADCAC – Administrative Computing Advisory Committee* (08-09 membership)

Cyndy Elick (Chair), Donna Bialik, Mark Franke, Frank Guzik, H. Jay Harris, Bob Kostrubanic, Patrick McLaughlin, and Rhonda Meriwether.

*AOC – Academic Officers Committee* (08-09 membership)

William McKinney (Chair), Otto Chang, Deb Conklin, Jack Dahl, Carl Drummond, Linda Finke, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, Kathleen O'Connell, Doug Townsend, Cheryl Truesdell, and Gerard Voland.

*DECCO – Distance Education Coordinating Committee* (08-09 membership)

Mershia Alic, Sam Birk, Deb Conklin (Facilitator), Adam Dirksen, Mark Franke, Carol Isaacs, John Kessler, Solomon, Isiorho, Bob Kostrubanic, Joseph McCormick, Bill McKinney, Patrick McLaughlin, Sandy McMurtrie, Gail Rathbun, Sandra Schaufelberger, Leonard Spath, Carol Sternberger, Chris Tokpah, Doug Townsend, Cheryl Truesdell, Karen Van Gorder, Eric Vitz, and Eric Wagenfeld.

*SIS Banner Steering Committee* (08-09 membership)

Mark Franke (Chair), Jason Burnett, Terry Coonan, Judy Cramer, Sue DeChant, Kim DeLeon, Frank Guzik, Carol Isaacs, Bob Kostrubanic, Mary Lehto, Nancy Leinbach, Julie Litmer-Schwaller, Patrick McLaughlin, Pam Michalec, Joshua Smith, Kari Smith, and Shawna Squibb.

*Distance Education Subcommittee (08-09 membership)*

Bruce Abbott, Ken Bordens, Jack Dahl (ex officio), John Fitzgerald (ex officio, nonvoting), Iskandar Hack, Ahmad Karim, Barbara Kirkwood (ex officio, nonvoting), Jane Leatherman, Dustin Moore, Maria Norman (ex officio, nonvoting), Susan Skekloff, and Eric Vitz (ex officio, nonvoting).

*Web Advisory Committee (07-08 membership)*

Steve, Carr, Christopher Douse, Norma Endersby, Mark Franke, Maria Herrera, Joseph McCormick, Audrey Moore, John Motz, Peter Nowak, Carlos Pomalaza-Raez, Bart Tyner, and Judie Violette.

*Instructional Technology Coordinating Subcommittee (08-09 membership)*

Gail Rathbun (chair), Tiff Adkins, Samantha Birk, Steve Carr, Judith Garrison, Sue Mau, Joseph McCormick, Linda Meyer, William Smits (student representative), Richard Strong (student representative), and Eric Vitz.