



## INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF DECEMBER 17, 2009

Walt Branson called the ninety-ninth meeting of the Committee to order at 9 A.M. in ET 206. Other members present: Deb Conklin, Jack Dahl, Carl Drummond, Cyndy Elick, Mark Franke, Rebecca Jensen, Bob Kostrubanic, George McClellan, Bill McKinney, and Tiff Adkins for Cheryl Truesdell. Glenn Morgan was present as a guest.

### **Approval of Minutes**

Minutes from the April 16 meeting were approved.

### **Campus-wide Computing Lab Support**

Bob Kostrubanic reviewed the growing need for support and issues related to obsolete machines in departmental labs. Cost projections were provided for alternatives for upgrading these labs, with a recommendation for a mix of new machine purchases and re-use of student lab machines using funds from the Student Technology fee.

The recommendation also included establishing a three-year replacement cycle for equipment in these labs. Some members expressed concern about whether the three-year cycle was actually needed in all labs.

The committee approved the proposal, pending consultation with ACITAS and ITCO and IPSGA, with the understanding that the cycle would be adjusted when there were special projects that had to take priority.

The committee also noted that this change might require a change in the current policy for use of Student Technology fee funds. This policy will be reviewed at the next meeting.

## Updates from IT Services

Bob Kostrubanic reported on accomplishments in recent months:

- 16 additional classrooms were equipped with Crestron control units for this fall, bringing the total to 81% of classrooms.
- VPA computer labs were re-equipped for the fall semester.
- The Dentrax system was upgraded.
- Open Journal software was installed for a pilot project.
- Hospitality Management HOTS software was installed.
- Videoconferencing was installed in the Education conference room and classroom.
- Pilot projects were begun for support of multi-media, for virtual desktop configurations, and for remote access changes.
- Student storage space was increased.
- Studio M was expanded.
- Additional computer labs were installed in Student Housing.
- Student e-mail was moved to Google.
- Open lab printers were replaced, and printing-limit software is being tested.
- The library 24-hour lab was re-configured to support additional machines.
- The ODS data warehouse and Cognos software packages were installed.
- The SSN-removal project was completed.
- A project to upgrade campus security cameras was initiated.
- dotCMS software was installed and an implementation plan has been established.
- IPFW joined in the IU Adobe software license.
- The Unified Campus Calendar was installed, and a replacement has already been identified.
- System monitoring processes were upgraded, with further improvements to be made.
- The Library fiber connections were moved in support of the Student Services construction project.
- Plans for Windows 7 deployment were developed.

**Future Agenda  
Items**

Discussion of proposal to establish a Web management unit (after receipt of communications consultant report)

Report on GIS software selection and funding - ARCGIS has been found to be incompatible with some network software.

Report on Breeze licensing

Review report on improvements in technology support for course evaluations.

**Meeting  
Schedule for  
2009-10**

The meeting schedule for 2009-10 is shown below. All of the meetings are scheduled in ET 206, 9-10:30 on the following Thursday mornings:

September 17

October 15

November 19

December 17

January 21

February 18

March 18

April 15

May 20

June 17

## **Glossary of Committees** (Note membership year)

### *ITPC - Information Technology Policy Committee* (09-10 membership)

William McKinney (Co-chair), Walt Branson (Co-chair), Deb Conklin, Jack Dahl, Carl Drummond, Cyndy Elick (ADCAC Representative), Mark Franke, Rebecca Jensen (ACITAS representative), Bob Kostrubanic, George McClellan, Cheryl Truesdell, Gerard Volland, and Amanda McCann (IPSGA President).

### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee* (09-10 membership)

Tiff Adkins, Prasad Bingi, Samantha Birk (ex officio, voting), Jens Clegg, John Fitzgerald (ex officio, nonvoting), Robert Gregory, Bob Kostrubanic (ex officio, non-voting), David Liu, Alice Merz, Daniel Miller (chair), Koichiro Otani, Carlos Pomalaza-Raez, Cheryl Truesdell (ex officio, voting), plus a distance education representative to be named (ex officio, nonvoting).

### *ADCAC – Administrative Computing Advisory Committee* (08-09 membership)

Cyndy Elick (Chair), Donna Bialik, Mark Franke, Frank Guzik, H. Jay Harris, Bob Kostrubanic, Patrick McLaughlin, and Rhonda Meriwether.

### *AOC – Academic Officers Committee* (09-10 membership)

William McKinney (Chair), J. Albayyari, Otto Chang, Deb Conklin, Jack Dahl, Carl Drummond, Linda Finke, Barry Kanpol, Bob Kostrubanic (guest), Kathleen O'Connell, Charles O'Connor, Doug Townsend, Cheryl Truesdell, and Gerard Volland.

### *DECCO – Distance Education Coordinating Committee* (09-10 membership)

Mershia Alic, Sam Birk, Deb Conklin (Facilitator), Marcia Dixon, Mark Franke, Carol Isaacs, Solomon, Isiorho, Bob Kostrubanic, Joseph McCormick, Bill McKinney, Patrick McLaughlin, Sandy McMurtrie, GERALYN Miller, Gail Rathbun, Sandra Schaufelberger, Leonard Spath, Carol Sternberger, Cheryl Truesdell, Karen Van Gorder, Eric Vitz, Eric Wagenfeld, and Worth Weller.

### *SIS Banner Steering Committee* (09-10 membership)

Mark Franke (Chair), Terry Coonan, Judy Cramer, Molly Cronin, Sue DeChant, Kim DeLeon, Frank Guzik, Cheryl Hine, Carol Isaacs, Mary Lehto, Nancy Leinbach, Julie Litmer-Schwaller, Patrick McLaughlin, Glenn Morgan, Pam Michalec, Joshua Smith, and Shawna Squibb.

### *Distance Education Subcommittee* (09-10 membership)

Ken Bordens (chair), Jack Dahl (ex officio), John Fitzgerald (ex officio, nonvoting), Iskandar Hack, Ahmad Karim, Jane Leatherman, Rhonda Meriwether (ex officio, nonvoting), Duston Moore, Maria Norman (ex officio, nonvoting), Susan Skekloff, Audrey Ushenko, and Eric Vitz (ex officio, nonvoting).

### *Web Advisory Committee* (09-10 membership)

Steve Carr, Haig David-West, Norma Endersby (chair), Mark Franke, Kellie Hockemeyer, John Kaufield, Joseph McCormick, Audrey Moore, Marie Norman, Han Nguyen, Carlos Pomalaza-Raez, Cheryl Truesdell, and Bart Tyner.

### *Instructional Technology Coordinating Subcommittee* (08-09 membership)

Gail Rathbun (chair), Tiff Adkins, Samantha Birk, Steve Carr, Judith Garrison, Sue Mau, Joseph McCormick, Linda Meyer, William Smits (student representative), Richard Strong (student representative), and Eric Vitz.