

Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – September 14, 2015

Assembly Members Present: Hosni Abu-Mulaweh, Zhuming Bi, Hal Broberg, David Cochran, Adolfo Coronado, Barry Dupen, Mike Fruchey, Brenda Groff, Bongsu Kang, Anyi Liu, Dina Mansour-Cole, Paresch Mishra, David Momoh, Ramesh Narang, Hossein Oloomi, Guoping Wang,

Assembly Member Excused: Hongli Luo, George Petruska – Senate Meetings

Call to order

The meeting was called to order at 12:00 p.m. by Presiding Officer Barry Dupen.

Approval of the Minutes

The April 6, 2015 minutes were approved as written.

Report of Interim Presiding Officer – No Report

Acceptance of the agenda

The agenda was accepted and approved.

Old Business

- Consideration of a once a year vote of confidence on the Dean – ***Faculty Affairs will review this issue and present their conclusions at the October or November meeting.***

- Reducing the size of the Assembly from 3 members per department to 2 per department since all of the departments are fairly equal. ***The Assembly voted and approved reducing the size of the Assembly. The Faculty Affairs Committee will report back to the Assembly on recommended changes to the Constitution. The Assembly will have to vote on the wording before we put it out to the college for a final vote.***

- Creating a College Assessment committee - presented at October 2014 Assembly meeting by Kim McDonald. The decision last year was to not create a college assessment committee. However, the Dean has asked that the Assembly take a second look at this decision. – ***Kim McDonald will be invited back to explain the reasoning behind the creation of this committee.***

Committee Reports

- *Curriculum* – No Report
- *Educational Policy* – No report
- *Faculty Affairs* – No report
- *Nominating* – No report

New Business

Election of 2015-16 Chair and Vice-chair

The following members were elected to serve the ETCS Assembly for 2015-2016:

Chair: Barry Dupen

Vice-Chair: Hosni Abu-Mulaweh

Appointment of 2015-2016 Secretary - The Assembly members voted to appoint Judy Baker as the Secretary for 2015-2016.

2015-2016 Calendar Approval

The meeting dates and times were approved by the Assembly.

Committee Lists - The following Assembly members volunteered to fill vacancies on Assembly committees.

Educational Policy Committee: David Momoh (CEIT), Bongsu Kang (CME), Mike Fruchey (MCET), CB (TBD)

Faculty Affairs Committee: Hosni Abu-Mulaweh (CME) David Cochran (ECE), CS (TBD)

Nominating Committee: Guoping Wang (ECE), Brenda Groff (OLS)

Each committee will select a chair and notify the secretary by Wednesday, September 23.

College Promotion & Tenure Guidelines – Attached P & T document 93-94 03 (with proposed changes) will be voted on at the October Assembly meeting.

** Be aware the Department P & T guidelines need to match the Senate document guidelines by the end of December. The Senate will review and send their comments by the end of March, with a deadline of the middle of April to revise their document.

Graduate Curriculum Changes – Current document 76-1 addresses only undergraduate and not graduate changes. ***The Curriculum committee will look at revising document or creating new document to address this issue.***

ETCS Assembly Document 76-1 – Document states Curriculum Committee approves changes to courses (Section I.C.). - ***The Curriculum committee will look at revising document or creating new document to address this issue.***

The general good and welfare of the College

Adjournment

The meeting was adjourned at 12:40 p.m.

Next meeting

October 5, 2015 in ET 206 at 12 p.m.