CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS

Monthly Meeting Minutes
March 20, 2007

MEMBERS PRESENT: Barbara Biedermann, Bob Brooks, Jolene Downs, Cornelius Grant, Susan Humphrey, Susan Lehman, Kelly Klinker, Louise Misegades, Christina Rockwell, and Dennis Shadle

MEMBERS ABSENT: Jan-Marie Zimmerman

GUESTS: Jim Ferguson and Teresa Goodwin

CALL TO ORDER

The meeting was called to order at 1:33 p.m. in KT 101. The chair announced that Shay McAllister has resigned from her position as a CSSAC member because she has left the university.

WEST LAFAYETTE REPORT

Louise Misegades. Louise reported on her attendance at the last meeting in West Lafayette. It was suggested that outgoing members be allowed to bring guests to the meetings to help recruit new members. The annual Spring Fling will be held on May 16. A bloodmobile will be present at the event. The members voted on a new CSSAC logo. New payroll procedures were discussed that are coming about in July with OnePurdue. A member of APSAC (similar to our ASC) was present to explain his role as a member of the University Senate. CSSAC will alternate this role with APSAC. Louise brought back with her a brochure about employee discounts on Ford vehicles. The committee went on a window tour of the Discovery Park.

COMMITTEE REPORTS

Campus Traffic Committee. Louise Misegades volunteered to take Shay McAllister’s place on this committee. Dennis Shadle reported that at the February 27 meeting, 26 appeals were heard with 23 being upheld and three dismissed. The next meeting is April 27.

University Council. Susan Lehman reported on the last meeting. Payroll issues and legislative news were discussed. Several groundbreaking or dedication events are being scheduled for the new medical and music buildings, the new bridge and hotel project, as well as the new housing units. There is a move to have all associate degrees offered at Ivy Tech, with only bachelor and professional degrees offered at IPFW. A transfer agreement would be offered. The situation which developed with OnePurdue regarding the expiration of passwords was discussed. Posters were distributed around campus on the framework for the six foundations of a baccalaureate education.
SPARC. The marketing plans and goals of IPFW were discussed.

Grant Committee. Susan Humphrey is working on putting together a report.

Fundraising Committee. Christina Rockwell reported that the recent book fair netted $340. Christina asked the committee for a vote on whether or not to absorb the cost of shipping for the candle sale planned for April 9 thru 27. All were in favor. She will proceed with final plans for this event.

BRIDGE QUESTION

Q: The Spring Fling at Purdue West Lafayette is organized by the Human Resources Department there. Why is it that CSSAC and ASC have to organize and put on our equivalent, Summerfest, here at the Fort Wayne campus?

A: Summerfest was originally considered when a staff member asked about Purdue West Lafayette’s employee appreciation day. CSSAC and ASC together contacted the Chancellor’s office to discuss and appraise the possibility of an appreciation day for IPFW. Since these two committees pursued the idea, along with the Chancellor’s office, it has remained in our hands. ASC and CSSAC have traditionally exchanged the duties to setup this event every other year. Human Resources has not been a part of the setup of this event.

This year Summerfest will be on June 21.

-- Susan Lehman, Chair
CSSAC

OLD BUSINESS

Pride Plus Awards. Eleven employees have been nominated for this year’s awards. The committee will meet on Monday, March 26. The final vote is scheduled for Thursday, March 29, at 1:30 p.m. All members were asked to attend this special meeting.

Summerfest. The CSSAC Summerfest Committee is meeting directly after this meeting to continue planning for the event.

NEW BUSINESS

Annual Regional CSSAC Meeting. It is IPFW’s turn to host this year’s regional West Lafayette CSSAC meeting, scheduled for Tuesday, June 12. A tour of student housing was suggested, and lunch will need to be provided. Susan Lehman will chair this committee, and Joleen Downs will help with the planning.

MOTION TO ADJOURN

The meeting was adjourned at 2:28 p.m.
**NEXT MEETING**

The next meeting will be on Tuesday, April 17, at 1:30 p.m. in KT 178.

Respectfully submitted,

*Teresa Goodwin*

Recording Secretary

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**CSSAC**

**“THE BRIDGE”**

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Send BRIDGE questions to Susan Humphrey, Admissions; or Susan Lehman, Financial Aid.

Find us on the web at [www.ipfw.edu/cssac](http://www.ipfw.edu/cssac)

WL WEB CSSAC home page address: [http://www.purdue.edu/hr/cssac/Welcome.html](http://www.purdue.edu/hr/cssac/Welcome.html)