

Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – April 4, 2016

Assembly Members Present: Hosni Abu-Mulaweh, Hal Broberg, Adolfo Coronado, Barry Dupen, Mike Fruchey, Bongsu Kang, Hongli Luo, Dina Mansour-Cole, David Momoh, Ramesh Narang, George Petruska, Guoping Wang, Jin Soung Yoo

Assembly Member Excused: Zhuming Bi, Brenda Groff, Paresh Mishra

Assembly Member Unexcused: David Cochran, Hossein Oloomi

Guest: Carlos Pomalaza-Ráez

Call to order

The meeting was called to order at 12:00 p.m. by Presiding Officer Barry Dupen.

Approval of the Minutes

The March 14, 2016 minutes were approved as written.

Report of Presiding Officer – Barry Dupen introduced Interim Dean Carlos Pomalaza-Ráez

Carlos Pomalaza-Ráez:

- Minutes from our chairs meetings and ALC meetings can be found on the webpage under faculty resources and summarizes most of the work of the Dean's office this past year.
- USAP – Space is one of the challenges of this college, as well as, for other colleges at the university. The VC is aware of this problem. Lab money is another challenge for the college.
- Advising is another issue. It is required by the state that students have a plan of study and these plans must be online and updated for each student. **myBlueprint** is the system IPFW has chosen to comply. The college has been given approval to hire a professional advisor to assist with the large number of students and paperwork.
- Purdue Lafayette is looking at programs that have very few majors and graduates very few people. ETCS is not at risk with any of their programs.
- Centers of Excellence – We need to have metrics to evaluate the Centers performance because they take up space and resources. So far nothing has been put in place. The Centers report directly to the Vice Chancellor.

Acceptance of the agenda

The agenda was accepted and approved.

Committee Reports

- *Curriculum* – Chao Chen, Chair, Hosni Abu-Mulaweh reporting – 5 documents submitted
 - CME – Proposed Changes ME Program Curriculum - **approved**
 - CME – Proposal for Combined BSME/MSE Program - **approved**
 - ECE – Rational for Changes to the EE Curriculum - **approved**
 - ECE – Proposed CMPE Curriculum Changes Fall 2016 - **approved**
 - OLS – Restriction of access to OLS graduate courses for undergraduate courses - **approved**
- *Educational Policy* – Hossein Oloomi, Chair – No report
- *Faculty Affairs* – Hosni Abu-Mulaweh, Chair – No report
- *Nominating* – Guoping Wang, Chair – No report

- *Promotion & Tenure – David Liu, Chair, Barry Dupen reporting*
Review of CEIT, CME, CS, ECE, MCET, OLS Promotion & Tenure criteria/guidelines
ETCS Promotion & Tenure committee **approved** unanimously all of the proposed criteria by all departments. ETCS Assembly **approved** all department's criteria with a vote of 12 to 1.

Promotion & Tenure procedures will be discussed at a later date after feedback is given from the Senate Faculty Affairs committee.

New Business

The general good and welfare of the College

Adjournment

The meeting was adjourned at 12:47 p.m.

Next meeting is September 19, 2016 in ET 206 at 12 p.m.