ALC Summary   DRAFT
March 31, 2016
ET 206

Present: Mary Jane Casiano, Carol Dostal, Linda Hite, Beomjin Kim, Joseph McKenna, Carlos
                  Pomalaza-Ráez, Dawn Renner, Gary Steffen, Nashwan Younis

Absent: Abdullah Eroglu, Kim McDonald

Carol provided a summary of the Northeast Indiana Regional Science and Engineering Fair and the Sci-TEC Academy. As reported in the USAP report, ETCS would like to reduce their part in the since regional fair in order to increase other efforts in ETCS to focus on Outreach recruitment. This event had shifted from COAS to ETCS but last fall there was discussion about moving it back to COAS. The new dean will have to follow up on this discussion about the management and organization of the science fair.

A fact sheet on The Sci-TEC Academy was distributed and Carol acknowledged those faculty who helped. A panel discussion (mostly students) is scheduled for the award night of April 13 between 5:30-6:30 pm. This is the second year of this pilot program. Carol also said they would be updating their website and asked for any input. After much discussion on scheduling issues across campus, Carol asked for feedback on what programs should continue. It was suggested that event dates be sent in advance (possibly for the whole year) and then these could be reviewed, prioritized or changed if needed; April is a busy month for most faculty and departments. (Mary Jane will start keeping track of the amount of requests received in the dean's office.)

Dawn reminded all that Saturday, April 23 is Spring Campus Visit Day. More details will come later. Again chairs asked to know dates/times in advance for the year. Carlos proposed that 1) Admissions deliver to ET and 2) pick them up at a specific time; ETCS will take care of the students while here. It was mentioned that this might be the same time as the Chapman Scholars event. It was also questioned as to why international prospective students are not included.

Dawn announced Admissions has a new rubric for their Admissions' criteria starting immediately. The biggest change is the re-admit process. Student must sit out one calendar year and complete at least 6 credit hours from another accrediting institution and then can re-apply. If more than 2.0, they can come back into the academic department. If less than 2.0 admitted to MAC. If denied, non-degree/no-option, they cannot receive financial aid but if they pay on their own, they can complete 6.0 credit hours here. Copies of re-admitted applications are not being received by departments.

Dawn said that OLS will enforce this requirement of taking a student success course for probation students. After discussion, it will be up to each department to decide how to handle probation students as to do any follow-up or holds.

Dawn said Pathways starting with freshmen this fall. Student has to apply to Admissions, pick a major (ETCS) or pick a Pathway, no longer undecided. The Pathways include Polytechnic which covers Gary's disciplines as well as Information Systems. Also included as a Pathway is Engineering & Science which covers all ENGR, CS, MATH, CHEM, PHYS, and BIOL, and GEO; OLS is included in Hospitality). MAC advisors will be advising. We need to hire a Professional Advisor – need more help with MyBluePrint, Pathways, etc. Dawn would like suggestions on how to get these students involved.

Joe will be in training tomorrow entering budget in the system. Budget requests were approved as submitted for 16-17. Will be on vacation next week. No money was taken away from DCS. No money taken away from recurring labs.

Carlos indicated that PUWL is looking at IPFW departments to see how viable we are. Carlos emailed earlier to the chairs the essay by Erik Link that should be read. Carlos asked chairs to submit their metrics (to define if a program is healthy – focus on majors and degrees) to him and to provide suggestions.

The P&T timetable was revised (now has set dates at all levels). For the department it may be different, this is the ultimate date (August 19).

When an associate degree is offered by IVYTech or other community college, we can no longer offer. Gary met with Carol today on TSAP. ICHE thinks it's a 2+2 program. ICHE wants us to post on website whatever final 60 credit hours are needed. ICHE doesn't want any local agreements. Carol said PU has opted out of TSAP. Gary will follow up on this. Gary said at IVYTech they have CS, EET, Pre-ENGR, IS, IF programs. Carlos said we should look into opting out. He will talk with Carl.

Carlos sent you an email that the Registrar get software to help auto schedule because of the problem with space and "priority" rooms. Grants require space also. Rooms need to be used more efficiently. We need to look at our space as a whole. Carlos asked OLS not to send their schedule to the Registrar's Office until we see if we could use their rooms also and vice versa. This is only for those areas with chairs and tables (classrooms) not labs. Please provide rationalization as to why a specific room is needed for specific courses or specific reasons for the spring 2017 schedule by April 8. Looking at past schedules, it was noted that not much is scheduled on Fridays. Carlos said faculty are paid to teach five days a week.

Respectfully submitted,
Mary Jane Casiano, Secretary