

Purdue Fort Wayne College of Engineering, Technology, and Computer Science (ETCS)

Standard Process/Procedure Template - *DRAFT*

Solution (or process name):			
Stakeholder Flow:			
Description:			
Stakeholders impacted:			
Responsibility:			
Evaluation or measurement			
Process Steps:	Step	Key Points and Reasons	Comments

Key Contacts and References	
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Record of Revisions:

Date of Issue	Description of Change	Approved By
10/11/2017	Original template created	[insert name]

Document Owner: [insert name], [insert title]

Administrative Owner: [insert name], [insert title]