

Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – August 26, 2019

Assembly Members Present: Hosni Abu-Mulaweh, Hadi Alasti, Zesheng Chen, Venkata Inukollu for Adolfo Coronado, Barry Dupen, Becca Essig, Timothy Hamilton, Michael Kirchner, Kimberly O'Connor, Dina Mansour-Cole, Todor Cooklev

Assembly Members excused: Yanfei Liu

Call to order

The meeting was called to order at 12:00 p.m. by Exiting Chair Kimberly O'Connor.

Approval of the Minutes

The April 1, 2019 minutes were approved as written.

Report of Presiding Officer – no report.

Acceptance of the agenda

The agenda was accepted and approved.

New business

- Election of 2019-2020 Assembly Officers – Timothy Hamilton was nominated to serve as President, presiding officer; Becca Essig will serve as Vice President.
- Appointment of 2019-2020 Secretary by the Chair – Shawyna Koorsen will serve as secretary.
- 2019-2020 Calendar approval – approved as published. At December meeting, it will be determined if January 6, 2020 meeting will occur.
- Organization of 2019-2020 Committees: No representatives have expiring terms at this time.
 - Curriculum, ETCS Awards & P&T are elected by departments.
 - Education Policy Committee – Barry Dupen will serve as Chair.
 - Faculty Affairs Committee – Becca Essig will serve as Chair.

Old Business

- Ad hoc committee (Barry Dupen, Michael Kirchner, and Scott Moor) will continue to work on revisions to the department chair evaluation survey. Survey will be sent out March 1, 2020. *Barry will check with Scott to see if he still wants to be on this committee, Becca Essig volunteered to serve as well.
 - Todor Cooklev asked how often committee meets – since it is ad hoc, it will meet only as often as necessary and will disband when review of survey is completed.
- Discussion of the revised Limited Term Lecturer document 95-96 03 has been tabled until October 7th meeting.

Committee Reports

- Curriculum – Hosni Abu-Mulaweh, Chair
 - Curriculum documents approved by ETCS Curriculum Committee:**
 - CS–BS CS and BA CS Curriculum Revision
 - CS–Proposal for New Graduate Course, CS 58200: Big Data Analytics in Cloud Computing
 - Documents have not been reviewed by the assembly as of yet, if anyone has questions, they should reach out to Hosni. All Curriculum revisions were approved by the curriculum committee.

- Educational Policy – Venkata Inukollu for Adolfo Coronado – No Report
- Faculty Affairs – Hadi Alasti – No Report

The general good and welfare of the College

- Information for the new President of the Assembly, Tim Hamilton by Barry Dupen – The chair will meet with the Dean one a month, the Dean may also want to address the assembly.

Adjournment

The meeting was adjourned at 12:15 p.m.

Next meeting: October 7, 2019 in ET 206 at 12 p.m.