

**Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – April 30, 2018**

Assembly Members Present: Hosni Abu-Mulaweh, Hadi Alasti, Zesheng Chen, Adolfo Coronado, Mike Fruchey, Bongsu Kang, Paresh Mishra, David Momoh, Scott Moor, Kimberly O'Connor, Reynaldo Pablo, Guoping Wang

Assembly Members Excused:

Assembly Members Unexcused:

Call to order

The meeting was called to order at 12:00 p.m. by Presiding Officer Kimberly O'Connor.

Approval of the Minutes

The April 2, 2018 minutes were approved as written.

Report of Presiding Officer

Kim met with the Dean and he mentioned he would still like the Assembly to consider making some changes to the format of the Spring Convocation. Since there were seven members abstaining from voting due to lack of information regarding changes (budget, location, time of day), the dean suggested Kim gather more information from COAS and SWE and address this matter in the fall.

Acceptance of the agenda

The agenda was accepted and approved.

Old Business

Committee Reports

All changes in the following documents were editorial changes mandated by IPFW becoming PFW and adding a school to our college:

Curriculum Committee – Hosni Abu-Mulaweh, Chair

- 09-10 11 Graduate Programs
- 15-16 01 Grandfathered Graduate Programs Memo
- 76-1 Curriculum Document
- 92-93-01 Bachelor Degree Requirements

Educational Policy – David Momoh, Chair

- Faculty Teaching Workload Resolution
- Faculty Absence from Class Resolution

Faculty Affairs – Guoping Wang, Chair

- 07-08 12 Department Chair Evaluation

Ad-hoc Committee

- Constitution of the Faculty

The Assembly, after discussion and revision on section 2a, voted on the following amendment to the ETCS Constitution (Article V, Section 2) **approved unanimously**:

The Assembly shall consist of voting Faculty members of the academic departments/schools.

a. Each department/school shall have one representative for every five voting faculty members, with each department/school having at least one representative.

b. The Secretary of the Assembly shall determine the apportionment of elected members by the Monday one week prior to the start of the academic year, on the basis of the current assignment of faculty to the department/school.

c. The department/school shall select their representatives or fill vacancies by nomination and election by their voting faculty by no later than the Monday of the first day of the academic year.

Judy will send a Qualtrics voting ballot to all voting faculty members of ETCS this week on the amendment to the Constitution.

New Business

The general good and welfare of the College

Adjournment

The meeting was adjourned at 12:17 p.m.

Next meeting: August 27, 2018 in ET 206 at 12 p.m.