

**Engineering, Technology, and Computer Science**  
**Assembly of Representatives**  
**Minutes – March 13, 2017**

**Assembly Members Present:** Hosni Abu-Mulaweh, Hal Broberg, Zesheng Chen, David Cochran, Todor Cooklev, Adolfo Coronado, Barry Dupen, Mike Fruchey, Dina Mansour-Cole, Paresh Mishra, David Momoh, Kimberly O'Connor

**Assembly Members Excused:** Ramesh Narang

**Assembly Member Unexcused:** Zhuming Bi, Bongsu Kang, Hongli Luo, Hossein Oloomi, Jin Soung Yoo

**Call to order**

The meeting was called to order at 12:01 p.m. by Presiding Officer Hosni Abu-Mulaweh.

**Approval of the Minutes**

The February 6, 2017 minutes were approved as written.

**Report of Presiding Officer**

- The ETCS Strategic Plan draft was emailed to all faculty and staff this morning, March 13. Please encourage faculty to send feedback by March 20.
- Proposals and courses that need a Form 40 will not be processed in Kettler. However, we can process documents through ETCS and they will be held with Judy until Kettler is ready to move forward.

**Acceptance of the agenda**

The agenda was accepted and approved.

**Old Business**

**Committee Reports**

- *Curriculum* – Chao Chen, Chair  
Dina Mansour-Cole presented one document (ECE-ECE Bio courses) which was approved unanimously by the curriculum committee. There were no questions on the approval of this document.
- *Educational Policy* – David Momoh, Chair – no report
- *Faculty Affairs* – Barry Dupen, Chair  
Faculty Excellence Awards information was sent out on February 20 and packet nominations are due to Judy by 5:00 p.m. on Friday, March 17, 2017.  
Department Chair Evaluation survey was emailed on February 28. Deadline to complete the evaluation is March 15, 2017.

**New Business**

**The general good and welfare of the College**

Feedback forms for Chancellor, Vice Chancellor, Associate Vice Chancellors and Deans have been sent out with a due date of March 24, 2017.

**Adjournment**

The meeting was adjourned at 12:12 p.m.

**Next meeting**

**April 3, 2017 in ET 206 at 12 p.m.**