

Engineering, Technology, and Computer Science
Assembly of Representatives
Minutes – April 1, 2019

Assembly Members Present: Hosni Abu-Mulaweh, Hadi Alasti, Zesheng Chen, Adolfo Coronado Barry Dupen, Becca Essig, Timothy Hamilton, Michael Kirchner, Scott Moor, Kimberly O'Connor

Assembly Members excused: Todor Cooklev

Call to order

The meeting was called to order at 12:00 p.m. by Chair Kimberly O'Connor.

Approval of the Minutes

The March 11, 2019 minutes were approved as written.

Report of Presiding Officer - no report

Acceptance of the agenda

The agenda was accepted and approved.

Old Business

- Report on including staff participating in department chair evaluations: Previously CME, POLY, CS, OL approved of staff participating. ECE added their approval. The ad hoc committee, Barry Dupen, Scott Moor, Michael Kirchner, will evaluate the current department chair evaluation questions and will have them ready for the 2020 evaluations.
- Ad hoc committees report on Course Evaluation document 90-91 10: The committee presented the current ETCS questions, current OL questions and their proposed questions. After discussion, the attached revised ETCS Assembly Course Evaluation Survey document 90-91 10 was approved. Optional questions, pertinent to their individual departments, may be added. OL will decide if they want to go to a 4 point scale instead of 5. All other departments will remain on the 4 point scale. ***See revised document 90-91 10 attached.***

Committee Reports

- Curriculum – Hosni Abu-Mulaweh, Chair
Documents approved by the Curriculum Committee:
CS - BS CS and BA CS Curriculum Revision Educational Policy

Hosni presented the revised curriculum committee Curriculum Document 76-1. ***See attached. All approved.***

- Adolfo Coronado – No Report
- Faculty Affairs – Hadi Alasti, Chair – No Report

New Business

Kim O'Connor was asked by Kim McDonald to suggest to the Assembly their support of a college-wide LTL faculty award. Kim McDonald would be glad to draft a proposal for the next meeting in August. The Assembly approved and suggested there be more than one award given.

The general good and welfare of the College

School of Polytechnic has a new administrative assistant – Danielle Johnson
Dean Zoghi has a new administrative assistant – Denise Brodigan

Adjournment

The meeting was adjourned at 12:40 p.m.

Next meeting: August 26, 2019 in ET 206 at 12 p.m.