

**Engineering, Technology, and Computer Science**  
**Assembly of Representatives**  
**Minutes – November 5, 2018**

**Assembly Members Present:** Hosni Abu-Mulaweh, Hadi Alasti, Zesheng Chen, Todor Cooklev, Adolfo Coronado, Barry Dupen, Becca Essig, Timothy Hamilton, Scott Moor, Kimberly O'Connor

**Assembly Members Excused:** Michael Kirchner

**Call to order**

The meeting was called to order at 12:00 p.m. by Chair Kimberly O'Connor.

**Approval of the Minutes**

The October 1, 2018 minutes were approved as written.

**Report of Presiding Officer**

No Report

**Acceptance of the agenda**

The agenda was accepted and approved.

**Old Business**

- Report on including staff participating in department chair evaluations: Decision tabled until November for feedback from more departments.
- Report on Course Evaluation document 90-91 10 – 4 point scale vs. 5 point scale:  
Ad hoc committee has been formed to review the evaluation as a whole.  
The committee will look at keeping the evaluation as is, change the scale for Organizational Leadership only or all departments or update the evaluation questions.  
Ad hoc Committee: Barry Dupen, Michael Kirchner, Scott Moor

**Committee Reports**

- Curriculum – Hosni Abu-Mulaweh, Chair  
**Approved** documents presented:  
CS-Proposal for New Undergraduate Course, IST 30100  
CS-CS 11200 Revision  
CS-Revision of Visual Programming Courses  
ECE-Revised Dual Degree of EE and CPE  
ECE-Changes of EE curriculum  
POLY-Minor in Materials Engineering Technology
- Educational Policy – Adolfo Coronado – No Report
- Faculty Affairs – Hadi Alasti, Chair – No Report

**New Business**

**The general good and welfare of the College**

**Adjournment**

The meeting was adjourned at 12:15 p.m.

**Next meeting: December 3, 2018 in ET 206 at 12 p.m.**