



ETCS Executive Committee Meeting
November 27, 2017
ET 206 2:00-4:00 pm

Present: Mary Jane Casiano, Abdullah Eroglu, Beomjin Kim, Kim McDonald, Gordon Schmidt, Gary Steffen,
Nashwan Younis, Manoochehr Zoghi

Guests: David Cochran, Jason Barnes, Irah Modry-Caron

Manoochehr welcomed everyone and called the meeting to order. Beomjin added the ETCS – Release Time Policy to the agenda. Beomjin made a motion to accept the minutes and Abdullah seconded it; all approved.

David and Jason met with John Harber and the communication's department head in West Lafayette. Purdue has a model for students to take on-line courses for a master's degree. Wiley receives 50% of the revenue and the rest comes back to the department. David proposed doing something like this with system design and interdisciplinary areas. This would include technology, business, and organizational leadership and maybe even computer science students. Abdullah discussed this with them but there is no research to see if it is feasible to make it a program. Wiley would do the market analysis and feasibility study. Nash suggested preparing an executive summary of two pages to send to the chairs, faculty and the curriculum committee. Jason asked if the chairs would talk with their faculty to see if they would like to be involved in a new program.

Irah reviewed the Supplies and Expense Rebalancing Model and proposed different scenarios. This is a work-in-progress and the following questions have the chairs concerned. Would there be supplemental income to cover expenses in the labs? Who will cover the TA's for on-line courses? What can they spend out of S&E and are there any restrictions? Gary also mentioned that technicians and administrative assistants should also be included in professional development.

Beomjin raised the concern that computer science only received 0.063 FTE for preparing assessment reports. Two of the CS faculty prepared assessment reports. He asked for the 0.08 FTE like the other departments. All agreed to make the change. Mary Jane will revise and send out updated policy.

The meeting adjourned.

Respectfully submitted,
Mary Jane Casiano, secretary