



ETCS Executive Committee Meeting

November 13, 2017

ET 206 2:00-4:00 pm

Present: Mary Jane Casiano, Abdullah Eroglu, Beomjin Kim, Kim McDonald, Gordon Schmidt, Gary Steffen, Nashwan Younis, Manoochehr Zoghi

Manoochehr welcomed everyone and called the meeting to order. He presented the agenda and Nash asked to add "General Good and Welfare" to the agenda. Dr. Zoghi also added "Engineering Admissions Policy." The Engineering Admissions Policy was distributed but tabled for now. Kim made motion to accept the agenda, and Nash seconded it. All approved the agenda with these changes. Abdullah made a motion to accept the minutes and Nash seconded it; all approved.

Manoochehr thanked everyone for their responses regarding "Concerns related to Transfer Credit and Advising" which was distributed from AOC. Some students with transferrable credits did not get them recorded and registered for courses that they did not need. Karolyn sent an email about this. Faculty and advisors advising transfer students can note in MyBluePrint evidence of such a situation. If a student does not seek advising, there should be no obligation for reimbursement. The chairs would like a list of these students before classes start or during the first week of classes.

Dr. Zoghi distributed S&E balance sheets for discussion. This is only a preliminary conversation. Dr. Zoghi would like to invite Ira to future meetings. These do not include graduate students. Future DCS funds would go to the general fund. Will there be a base budget per department on top of these numbers on the S&E sheets?

The Campus Space Committee, Marcia Dixon, and Greg Justice found an appropriate space for Dr. Libii in Neff but that space is IU rental space. We discussed locating space in the ETCS building and forming a space committee. Gary suggested a future motion that research labs are temporarily set up for the duration of grant and then the room reverts to the College. If other grants are awarded, the Dean must approve continued use of the space.

The Annual Reports are due to Manoochehr and Kim by November 20.

The next Strategic Plan Steering Committee is Wednesday, November 29, from 9:00-10:00 a.m. in ET 235. Dr. Zoghi invited the chairs to attend this meeting. Mary Jane will send out an email.

The General Good and Welfare: Nash asked if the dean would visit the faculty meetings of the ETCS departments. Mary Jane asked for schedules from the chairs.

The meeting adjourned.

Respectfully submitted,
Mary Jane Casiano, secretary