



COLLEGE OF
ENGINEERING, TECHNOLOGY,
AND COMPUTER SCIENCE

INDIANA UNIVERSITY-PURDUE UNIVERSITY FORT WAYNE

ETCS Executive Committee Meeting
May 1, 2017
ET 206

Present: Mary Jane Casiano, Beomjin Kim, Kim McDonald, Gary Steffen, Guoping Wang, Nashwan Younis, Manoochehr Zoghi

Guests: Dawn Renner

Manoochehr went over the agenda for the May 1st ETCS IAB meeting.

The dean called the meeting to order. He presented the agenda and tabled the benchmarking for a future meeting. Nashwan proposed a motion to accept the agenda with this change. It was seconded by Beomjin and all approved.

The April 10, 2017 minutes were reviewed and one minor change was made (OL has two rooms with priority scheduling - one in Neff and one in LA). Gary made a motion to accept the minutes with the change and Guoping seconded it. All approved the minutes.

Announcements:

Manoochehr mentioned that Abe Schwab had contacted him regarding the integration of professional ethics in various engineering and general education courses. Schwab has offered his expertise to enhance the coverage of ethics in engineering.

Dawn provided an update regarding the NSO's format; last year we had 269 students. List of students was emailed last Friday. The placement tests will be added. It was suggested that Doug Townsend from Math be invited to a future meeting regarding the placement tests and taking them on-line. Manoochehr said he could contact Peter Dragnev, chair of mathematics about this matter. Students may have not yet taken the placement tests. The Student Success Center can reach out to those students who have not taken their tests. The SSC is in the process of hiring tour guides (for parent tours). There should be "talking points" for the tour guides to touch on. There will be three sets of parents: 1) parents stay in lounge, 2) parents go on walking tour, and 3) parents go on self-tours using maps with highlights.

NSO on Thursday, August 17 will involve a student and faculty panel. There will be three faculty (Max Montesino, Becca Essig, and Michelle Parker) and so far, there is one student – two more are needed. Orientation leaders have also been recruited. Students arrive at 12:30, the dean will present welcoming remarks. Students are expected to arrive in Neff 101 after lunch at about 12:30 and the departments will follow up with their orientations between 2:00 onward. On Friday, August 18, there will be a freshman convocation at 11:00 a.m. Make sure the Pathway students know where they are going.

What is the summer enrollment practice for offering a course – used to be minimum of eight or nine students? The criterion is that the course, at the minimum, financially breaks even. Gary has asked DCS for clarification if this is the model to use but he has not yet received a response. Guoping will need to check with DCS about their summer class being taught with eight students and prorated.

Respectfully submitted,
Mary Jane Casiano, Secretary