



ETCS Executive Committee Meeting

April 10, 2017

ET 206

Present: Mary Jane Casiano, Beomjin Kim, Kim McDonald, Gary Steffen, Guoping Wang, Nashwan Younis, Manoochehr Zoghi

Guests: Dawn Renner, Abe Schwab

The dean called the meeting to order. The agenda was presented and two items were added to AOB: 1) classroom assignments and 2) Top 50 Awards. A motion to accept the agenda with these additions was proposed by Nashwan. It was seconded by Gary and all approved.

The March 20, 2017 minutes were reviewed and one minor change was made (Kim was absent). A motion was made by Gary to accept the minutes with the change and seconded by Guoping. All approved the minutes.

Announcements:

Dawn: Karolyn and Dawn completed the flyer for the Projects day on May 5th. Mary Jane sent the announcement to the College IAB, Inside IPFW, and the Chancellor's Greeting.

There are still two lunch and learn series left: April 17 Martin Riley and May 1 Franklin Electric. These will be added to the display board in the ETCS lobby. Please encourage students to attend.

Dawn gave an update on A&R and NSO. Parents will be encouraged to take tours of places and resources available on campus. Students are being recruited to assist with every A&R day. There will be a parents' lounge session or they can opt to go on the walking tour of campus housing, etc. Orientation Leaders have been hired and will work with the Student Success Center this summer.

The Thursday before school starts, new incoming students (part of NSO event) will be escorted after lunch at 12:30 p.m. to Neff 101. Students will have already been registered. Last year 269 students were seen on A&R day. The parents will not be at this meeting. We will have the students from 12:30 pm to 5:00 pm so Dawn suggested the following activities:

- An introduction by the dean to the whole group and the faculty and the Student Success Center representatives meet the new students
- Deb Barrick talks about internships
- The group breaks up into departments to do targeted activities or another event
- Students mix with mentors at NSO event
- Have a panel discussion with Q&A
- Student organization leaders talk about their organizations
- Alumni
- Have a tech session: How to use MyBluPrint, Blackboard, etc.
- Talk about helpful resources such as college university terminology – words such as bursar; registrar, dead week, etc.
- Games

Manoochehr said the college's IAB meeting has been scheduled for Tuesday, May 2 at 7:30 a.m. at the Alumni Center. As far as the agenda, there would be a brief overview of the college, then we would have the first discussion with the IAB about the strategic plan. We should discuss appointing a Chair and Vice Chair with rotating two-year terms and discuss setting up by-laws. Some other ideals for discussion were the structure of the college, enrollment data, importance of co-op, and explanation of accreditation.

Manoochehr has put the benchmarking on the back burner. It was suggested that some of the data be consolidated and that over the summer collect the missing data. We need to determine how this data would be incorporated into the strategic plan.

Gary said that there will be a special Senate Meeting on May 1 on re-organization structure. There was discussion about the Chancellor's retirement announcement.

Manoochehr announced that the Top 50 Awards will be held on April 22. Dean's Office has purchased 8 tickets for faculty. The chairs need to let Mary Jane know who will be at the 6:00 pm dinner at the International Ballroom and what each representative will want to eat.

As a follow-up on the classroom discussion, we have four classrooms: 107, 115, 131, and 146. In the previous minutes OL has 2 rooms (one in Neff and one in LA) and the departments were listed as having the following rooms: 107/CME/ECE; 115/CS; 131/CEIT and 146/MCET. Manoochehr understood that this is the way it would be this year and then it would change next year. We are short lecture rooms because classrooms have been changed into laboratories. Nash said it was not fair that the 2 engineering departments share and the other departments each get their own room in the ETCS building. It was suggested that a space audit be done. A classroom would need to be a room of 25 – 30 seats. Gary said that there are not enough classrooms in the ETCS building so we should rotate in and out of the building. Nash suggested that perhaps we could get a room in the modular classroom or ET 235. Manoochehr will speak with David about the evening usage of ET 235 and ask Jason for a usage report of this room.

Abe Schwab (the guest) presented the applied ethics for ETCS students. According to Abe, when you're talking about developing the sensibilities and the good judgements about what you should do, context is a fundamental importance. Abe mentioned that few students take ethics early in their education but it may benefit the student to wait until later when s/he has more context. Abe had discussed with Carl Drummond about looking at the ethics across the colleges. He has met with Biology and their general education capstone; Joseph and Dean Gruys, BMS (won't be able to participate because of ABET this fall); and Dean Berg had him speak to Teresa Nunez. In the ETCS College, Phil 110 Ethics is offered as a general education course. Abe is investigating whether or not there is an interest in starting a center in ethics. Gary said that integrating ethics into COM 114, IET 105, and OLS 252 it would be reinforce it in our students.

Manoochehr asked for a motion to adjourn and was seconded by Nashwan.

Respectfully submitted,
Mary Jane Casiano, Secretary