

## **College of Visual and Performing Arts Faculty Travel and Development Grant**

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The College of Visual and Performing Arts Faculty Travel and Development Grant provides support to advance the research, creative endeavor and scholarship of tenured and tenure-track faculty in the College. Applications will be reviewed and grants awarded twice per year: application deadline October 15, decision announced Nov. 1, for travel and projects to be undertaken approximately December through May; and application deadline February 15, decision announced March 3, for travel and projects to be undertaken approximately June through November.

### **Eligibility**

1. All tenured and tenure-track faculty and continuing lecturers in the College of Visual and Performing Arts are eligible to apply.
2. Faculty may receive only one Faculty Travel and Development Grant per year.

### **Applications**

Applications should be submitted by the stated due date to the department Chair, who will gather and rank all current funding requests from faculty before forwarding them to the Dean's office. Prior to deciding on the awards, the Chair and Dean will confer to determine availability of additional resources provided by the department and university.

The application should be no more than two pages and should describe the proposed use of the grant, including

1. the goals, anticipated outcomes and time line of the project
2. how the proposed project fits in the applicant's overall program of research, creative endeavor or scholarship and supports his or her professional growth
3. itemized estimates of costs for the project, including total amount requested and other anticipated funding sources
4. any supporting material that may be useful in explaining the proposal (i.e. photographs, slides, video, recordings, etc.).

### **Conclusions**

By the end of the academic year in which the activity takes place, applicants should submit a brief written report (1-2 pages) stating outcomes related to the use of the grant. Supporting documentation (i.e. photographs, slides, video, recordings, etc.) may be included with this report.

Documentation of expenditures funded by the Faculty Development Grant should be included.

**See following page for Application Template**

**College of Visual and Performing Arts  
Faculty Travel and Development Grant**

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**Applicant:**

**Department within VPA:**

**Phone:**

**Email:**

**Goals, anticipated outcomes, and time line of project:**

**How the proposed project fits into the applicants overall program of research, creative endeavor or scholarship and supports his or her professional growth:**

**Estimate of costs for the project, including total amount requested and other itemized anticipated funding sources:**

**Supporting material that may be useful in explaining the proposal (i.e. photographs, slides, video, recordings, etc.)**