OUTSIDE PRODUCTIONS
It is expected that as a major, any available time during the academic year will be spent participating in productions within the Department as a member of the cast or crew. During the academic year, while it is strongly discouraged, students wishing to participate in productions outside of the Department as part of the cast, production team or crew, must:

- Interested students must fill out a Outside Production Request Form [https://www.pfw.edu/departments/cvpa/depts/theatre/student-resources/](https://www.pfw.edu/departments/cvpa/depts/theatre/student-resources/)
- Make an appointment with the Department Chair to submit the form and request permission. The Chair will consult with the Faculty and arrive at a decision; the Chair will then inform the student.

Participating in an outside production without first obtaining faculty permission could result in being unable to participate in future productions at Purdue Fort Wayne and/or loss of scholarships. Repeated violations could result in dismissal from the Department of Theatre.

REQUESTS MAY BE CONSIDERED IF:

- You have auditioned for and/or been involved backstage on previous Department productions as required per your emphasis.
- You have auditioned for Department production(s) occurring at the same time as the outside production and have not been cast.
- You will still be able to audition for and potentially be cast in - or - be involved backstage on any upcoming Department productions even if you were granted permission to be involved in the outside production.
- You did not “opt-out” of a Department production occurring at the same time as an outside production (see Casting Opt-Out section below for more information).
- All backstage crew positions for Department productions occurring at the same time as the outside production have already been filled.
- You are an active member of the Department.
- You are not a freshman.
- You are not on academic probation.
- There are no conflicts between your academic studies and the outside production.

Student: ______________________________________________________ Today's Date: ___/___/___
Outside Production: ________________________________________ Role: ______________________
Where: ________________________________________ Production Dates: ___/___/___ to ___/___/___
Are you on academic probation:    Yes   No   Are you a first semester freshman:    Yes   No
Have auditions occurred yet for all concurrent department productions?     Yes     No     Not Yet
Did you audition for them?     Yes     No     Not Yet           Did you opt out of casting?    Yes   No     Not Yet
Are there crew positions remaining for our concurrent production?   Yes     No
Reason you would like to participate :______________________________________________________
____________________________________________________________________________________
Student Signature: _____________________________________________________ Date: ___/___/___
Dept. Chair Signature: __________________________________________________ Date: ___/___/___