Casting Opt-Out Request Form

(Updated 8/15/18)

AUDITION REQUIREMENTS
Everyone in their first two semesters as a Purdue Fort Wayne theatre major and all theatre majors pursuing either the Musical Theatre or Acting emphases are required to audition for every Departmental production.
• It is expected that if someone who auditioned is offered a role in a Department production, they must accept that role.
• Those who are chosen to be the Stage Manager will be exempt from the audition requirement for that production.

CASTING OPT-OUT
If you are required to audition for Departmental productions and you know in advance you could not accept a role, you may be able to opt-out of accepting a role. Auditioning is still required but you will not be cast.

PROCESS FOR OPT-OUT
• Interested students should fill out a Casting Opt-Out Request Form https://www.pfw.edu/departments/cvpa/depts/theatre/student-resources/
• Obtain Director approval to opt-out of being cast prior to auditioning.
• Obtain Chair approval to opt-out of being cast prior to auditioning. A copy of the signed opt-out form will be retained for your file.
• Attend auditions as normal and submit a copy of the casting opt-out form instead of the regular audition form.
• Appropriate reasons to opt-out may include work, academic (incl. academic probation) or family commitments. Outside productions are not an acceptable reason.
• Failing to attend auditions or submitting the opt-out form without having gone through a prior approval process does have consequences. It may affect future casting decisions, scholarship award decisions and letters of recommendation students might request in the future.

Student: ___________________________________________ Today’s Date: ___/___/___
Are you in the first two semesters as a Theatre Major:     YES     NO
Declared Emphasis:  General BA/None  Acting  Design/Tech  Directing  Musical Theatre
Production: __________________________________________________________________________
Reason that you are unable to be considered for casting: __________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
Student Signature: ___________________________________________ Date: ___/___/___
Director Approval Signature: ______________________________________ Date: ___/___/___
Dept. Chair Signature: ___________________________________________ Date: ___/___/___