

Department of Psychology Career Requirements

Due to COVID-19 restrictions in place to protect the health of our students and the rest of the campus community, the Career Development Center will still be available to students in-person or virtually through email, Microsoft Teams, and phone calls. Students will be able to schedule these virtual appointments through Handshake (www.pfw.joinhandshake.com). Please use your student email address and password to access this site.

This is especially important for psychology students who have yet to complete their Career Development Center sessions required for graduation. To learn what career requirements you need to complete, go to the bottom of your psychology major block of courses listed on myBLUEprint. The number of required sessions correspond with the semester you declared psychology as your major and may appear this way on myBLUEprint as follows:

ADDITIONAL REQUIREMENTS	
All Psychology students must complete a Career Development Center meeting in their freshman, junior, and senior years, and they must also successfully complete the Psychology Exit Exam in their senior year.	
<input type="checkbox"/> Typically Completed in PSY 14000: CareerDevCen FOCUS Assessment	Still Needed: CareerDevCen FOCUS Assessment
<input type="checkbox"/> Junior Year: CareerDevCen Resume/CV Review	Still Needed: CareerDevCen Resume/CV Review
<input type="checkbox"/> Senior Year: CareerDevCen Senior CareerPrep	Still Needed: CareerDevCen Senior CareerPrep

The procedure for completing these requirements is listed below:

1. Take the TypeFocus Assessment <https://typefocus7.com/register/QTRGNzc1ODU> (if not already completed).
2. Schedule an appointment with a Career Development Center counselor (Courtney Sullivan is our psychology liaison) through Handshake www.pfw.joinhandshake.com.
3. Attend the appointment to either review the TypeFocus results, get feedback on resumes, or participate in a mock interview via email, Microsoft Teams, or phone call.
4. After completing each Career Development Center session, please email the department advisor, Taylor Heath at heatht@pfw.edu to mark the requirement as completed on myBLUEprint. Please indicate in the email which visit you most recently completed and the date.

Additional assistance as to how to upload resumes, schedule appointments, and apply for internships etc. can be accessed by contacting the **Career Development Center** at **(260)481-0689** or careercenter@pfw.edu.

Please contact the Department of Psychology Academic Advisor, **Taylor Heath**, at **(260)376-0266** or heatht@pfw.edu, or your faculty advisor if any issues with this adapted process arise. Most importantly Purdue University Fort Wayne and the Department of Psychology want you to feel prepared to reach your professional goals after graduation despite recent events and changes to day-to-day activities.