

MEMORANDUM

TO: Fort Wayne Senate
FROM: Steven A. Hanke, Chair of the Education Policy Subcommittee
DATE: 8/27/2020
SUBJ: Withdrawal Policy for Fall 2020 and Spring 2021 Semesters

WHEREAS, Current academic regulations require students obtain approval due to extenuating circumstances to withdraw from a course after the first nine weeks of a standard semester and prorated for non standard terms; and

WHEREAS, Current academic regulations state that the sixth week of the semester is the deadline for changes from audit to credit or credit to audit status; and

WHEREAS, The Instructional Preparedness Subcommittee of PFW Recommendations issued in response to COVID-19 suggested EPC to evaluate temporary amendments of the university academic regulations regarding withdrawals and incompletes; and

WHEREAS, The COVID-19 pandemic could create both direct and indirect adverse effects on the students during the Fall 2020 and Spring 2021 semesters, and

WHEREAS, The EPC supports extending the time period during which students can withdraw from a course without obtaining approval; and

WHEREAS, Moving the deadline to withdraw from and change audit status (credit to audit or audit to credit) in courses offered in a standard 16-week duration to the third-to-last Friday, and prorating for non standard terms to 7/8 of the non standard term, would both provide needed flexibility to students and provide the necessary time to process the paperwork; and

WHEREAS, The EPC supports retaining the current academic regulations regarding the requests for incompletes and changing to a pass/not-pass option;

BE IT RESOLVED, that the deadline for students to withdraw from and change audit status (credit to audit or audit to credit) in courses offered in a standard 16-week duration during the Fall 2020 and Spring 2021 semester, without approval, be moved to the third-to-last Friday of the semester and prorated to 7/8 of the term for non standard Fall 2020 and Spring 2021 terms, and

BE IT FURTHER RESOLVED, no changes be made to the current academic regulations regarding requests for incompletes or deadlines of changing to a pass/not-pass option.