

To: Fort Wayne Senate
From: College of Liberal Arts Transition Team
Re: COLA Senate Apportionment
Date: December 4, 2020

WHEREAS, the College of Liberal Arts voting faculty have approved by majority vote the new COLA governance document, which includes the section on Senate Apportionment;

WHEREAS, the College of Liberal Arts transition team has submitted the attached document on the COLA Senate Apportionment to the Senate Executive Committee;

BE IT RESOLVED, that the Fort Wayne Senate express its support for the document.

COLLEGE OF LIBERAL ARTS

Senate Apportionment from the COLA governance document.

11.0 APPORTIONMENT, ELECTION, AND REPLACEMENT OF SENATORS

11.1 General Allocation. Of the Senate seats allocated to the College, each department will have one seat and the remainder shall be allocated to at-large seats. For a number of reasons potentially affecting departmental faculty members (leaves, sabbaticals, departmental/College/university service, impending candidacy for promotion and tenure, research and creative endeavors) some departments may not prefer to seat a representative for an academic year or longer. Should a department not be able to or not wish to seat a representative to their allocated seat, then nominations and elections will reallocate the department seat for an at-large position, the duration of which will be determined by the department temporarily ceding the seat, to be determined at the time of reallocation. Per the Senate Constitution, Deans from each College are additional members of the Senate.

11.2 At-Large Elections

11.2.1 The terms of the at-large seats shall be staggered so as to begin in different years.

11.2.2 The Nominations and Elections Committee shall conduct the election in accordance with the Senate Constitution and College policies.

11.2.2.3 The initial College allocation calls for there to be two at-large seats. One member will be nominated and elected to serve a term of three years, the other member will be nominated and elected to serve a term of two years. Because this clause only deals with an initial staggering of member terms, Clause 11.2.2.3 will be voided and expunged after December 31, 2022.

11.2.3 Candidates for elected officer positions may, but are not required to, offer a short statement (150 words maximum) describing their qualifications for the position that they seek. This material must be distributed by the Nominations and Elections Committee contemporaneously with, but separately from, the ballot.

11.2.4 If the apportionment of Senate seats changes based on the annual number of Voting Faculty, the number of at-large seats will change accordingly. The Nominations and Elections Committee will make a recommendation to the Executive Committee to determine how the remaining at-large seats will be apportioned. Good faith, balance of representation among departments, and remaining term length of those currently serving as at-large representative(s) may be considered in this reapportionment recommendation and decision.

11.3 Departmental Apportionment and Elections

11.3.1 Faculty and Voting Faculty shall be as defined in the Constitution and as certified by the chief academic officer of Purdue Fort Wayne as of February 1 each year.

11.3.2 Each department in the college will choose, optimally through an election among the Voting Faculty, one representative to serve.

11.3.3 The department's chosen representatives will be nominated and elected for the College's initial seating of the Senate in the Spring of 2021. Because this clause only deals with an initial seating of COLA senators, Clause 11.3.3 will be voided and expunged after December 31, 2022.

11.3 Vacancies

11.3.1 Vacated seats shall be assigned by the Nominations and Elections Committee in accordance with the apportionment provisions above.

11.3.2 If a department does not fill a vacant seat within three semester-weeks of being notified of the need to do so, that seat shall be assigned to another department by the Nominations and Elections Committee in accordance with the apportionment provisions above.