

MEMORANDUM

TO: Fort Wayne Senate

FROM: Steven Hanke, Chair of the Educational Policy Committee

DATE: 2/20/2020

SUBJ: Amendment to the Bylaws of the Fort Wayne Senate: Curriculum Review  
Subcommittee and Graduate Subcommittee

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WHEREAS, The Constitution of the Faculty of Purdue University Fort Wayne (PFW) grants the Voting Faculty the power “to make recommendations concerning ... changes in academic organization”; and

WHEREAS, The Senate has lacked clear structures and policies to govern the modification or elimination of academic programs; and

WHEREAS, Senate Document SD 15-26 was written primarily to address circumstances of financial crisis or exigency and has not been easily adaptable to meet other circumstances; and

WHEREAS, Senate Document 17-3 proposed the creation of the Academic Organization Subcommittee and that committee has never been implemented and the timeline for establishing its procedures has lapsed.

BE IT RESOLVED, that the text of Section 5.3.3.2.3.4.2.2. of the By-Laws of the Senate for the responsibilities of the Curriculum Review Subcommittee be amended to read: “Upon a request from the Senate, an academic unit, or PFW’s Chief Academic Officer, examine and report on existing academic programs and new or proposed courses. Such examinations shall be requested only when **one of the following circumstances occur. First, significant questions of proper sponsorship or academic quality arise. Second, there are administrative or faculty led initiatives to reorganize, merge, reduce or eliminate academic programs or units. Third, there is a PFW-wide effort to ensure the periodic review of academic programs by a body functioning above the department level. Procedures for carrying out these responsibilities can be found in Senate Document SD 20-XB.** Upon the completion of this examination, the Subcommittee shall”

BE IT FURTHER RESOLVED, that the text of Section 5.3.3.2.3.5.2.2.2. of the By-Laws of the Senate for the responsibilities of the Graduate Subcommittee be amended to read: “Upon a request from the Senate, an academic unit, a graduate school, or PFW's Chief Academic Officer, examine and report on **existing academic programs or courses**. Such examinations shall be requested only when **one of the following circumstances occur**. **First**, significant questions of proper sponsorship or academic quality arise. **Second**, there are **administrative or faculty led initiatives to reorganize, merge, reduce or eliminate academic programs or units that impact graduate-level programs**. **Third**, there is a **PFW-wide effort to ensure the periodic review of academic programs by a body functioning above the department level**. **Procedures for carrying out these responsibilities can be found in Senate Document SD 20-XB**. Upon the completion of this examination, the Subcommittee shall”

BE IT FURTHER RESOLVED, That EPC shall prepare a Senate Document outlining the procedures to be followed by the Subcommittees; and

BE IT FURTHER RESOLVED, That the bylaws modifying the responsibility of the Curriculum Review Subcommittee and the Graduate Subcommittee shall become effective as soon as the procedures are approved by the Senate; and

BE IT FURTHER RESOLVED, That the bylaws modifying the responsibility of the Curriculum Review Subcommittee and the Graduate Subcommittee shall be automatically updated to include the correct Senate Document number when the Subcommittees' procedures are approved by the Senate; and

BE IT FURTHER RESOLVED, That Senate Documents 17-3 and 15-26 shall be rescinded when the revised bylaws become effective, and references to SD 15-26 in the Bylaws shall be removed.